

**CiTi Board of Education Meeting
Room G-145 (New Public Justice Classroom)
179 County Route 64, Mexico, NY 13114
Executive Session – 6:30 p.m. (If Needed)**

**WEDNESDAY
NOVEMBER 18, 2015**

REGULAR MEETING

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Presentations
4. Facilities Report
5. Public Comments
6. Approval of Minutes of the October 21, 2015 Regular Board Meeting
7. Finance
 - 7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.
 - 7.2 Financial Reports. Please see enclosures.
 - 7.21 Student Club Reports
 - 7.22 Treasurer's Report
 - 7.23 Budget Status Report & Transfers Greater Than \$50,000
 - 7.3 Bids and Awards. Please see enclosurep
 - 7.31 CITi Bid – Snowplowing and Sanding Services Bid #B16-4020
 - 7.4 Internal Claims Auditor Report. Please see enclosures.
 - 7.5 Resolution to Accept Add-on Agreements in Erie 1 BOCES Bid. Please see enclosure.

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for Lightsail, Redbird Math, Newsela, Pearson Education, AKJ Books, Thinkmap Inc, Vocabulary.com, and,

WHEREAS, The Center for Instruction, Technology & Innovation is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Center for Instruction, Technology & Innovation Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

7.6 Resolution to Approve Lease of Dutch Ridge Road Complex. Please see enclosure.

At a Regular Meeting of the Board of Education of the Oswego County Board of Cooperative Educational Services (the "BOCES"), held on November 18, 2015, at the Center for Instruction, Technology & Innovation, located at 179 County Route 64, Mexico, County of Oswego, State of New York;

WHEREAS, Northeast Sports Source (the "Owner") is the Owner of real property located at 80 Dutch Ridge Road, County of Oswego, State of New York, which consists of an approximately 10,005 +/- sq. ft. building; and

WHEREAS, the BOCES desires to lease the premises in order to facilitate the provision of educational services; and

WHEREAS, the BOCES has considered the terms set forth in a proposed lease agreement between the parties; and

NOW, THEREFORE, be it resolved as follows:

1. The Board determines the lease to be in the best interest of the supervisory District in that the leased space meets the program needs and no other space is available to accommodate the program at the BOCES. Moreover, the lease is at, or below, fair market value.
2. The Lease Agreement between the BOCES and the Owner is contingent upon the terms set forth in the agreement, including approval of the Lease Agreement by the Commissioner of Education and the issuance of a Certificate of Occupancy.
3. The Lease is hereby approved and the Board President is authorized to execute the same, retroactively to the effective date of the lease.

This resolution shall take effect immediately.

7.7 Resolution to Approve Lease of Wilber Hall at SUNY Oswego. Please see enclosure.

At a Regular Meeting of the Board of Education of the Oswego County Board of Cooperative Educational Services (the "BOCES"), held on November 18, 2015, at the Center for Instruction, Technology & Innovation, located at 179 County Route 64, Mexico, County of Oswego, State of New York;

WHEREAS, the State University of New York (the "Owner") is the Owner of real property located in Wilber Hall at the State University of New York/College at Oswego, County of Oswego, State of New York, which consists of an approximately 2,133 +/- sq. ft. building; and

WHEREAS, the BOCES desires to lease the premises in order to facilitate the provision of educational services; and

WHEREAS, the BOCES has considered the terms set forth in a proposed lease agreement between the parties; and

NOW, THEREFORE, be it resolved as follows:

1. The Board determines the lease to be in the best interest of the supervisory District in that the leased space meets the program needs and no other space is available to accommodate the program at the BOCES. Moreover, the lease is at, or below, fair market value.
2. The Lease Agreement between the BOCES and the Owner is contingent upon the terms set forth in the agreement, including approval of the Lease Agreement by the Commissioner of Education and the issuance of a Certificate of Occupancy.
3. The Lease is hereby approved and the Board President is authorized to execute the same, retroactively to the effective date of the lease.

This resolution shall take effect immediately

7.8 2016-2017 Budget Development Follow-Up Discussion-Goals and Parameters

7.9 Selecting Beneficiaries for CTE Work Projects (for discussion)

7.10 Audit Committee Meeting Minutes (For Board Information Only)

8. PERSONNEL

8.1 Personnel Actions. Please see enclosure.

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated (unless extended in accordance with the law). These expiration dates are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

- 8.11 Resignation
- 8.12 Retirement
- 8.13 Tenure
- 8.14 Appointments
- 8.15 Probationary Appointments
- 8.16 Substitutes

8.2 Resolution to Re-Certify Lead Evaluators of Classroom Teachers

WHEREAS, pursuant to the requirement of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be re-certified as lead evaluators of classroom teachers:

NOW, THEREFORE, BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby re-certifies the following individuals as lead evaluators of classroom Teachers:

Marla Berlin, Shannon Babbie, Ron Camp, Roxanne Euson, Joseph Olsen, Charles Pehta, Robyn Proud and Dr. John Ramin

8.3 Resolution to Re-Certify Lead Evaluators of Classroom Teachers

WHEREAS, pursuant to the requirement of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be re-certified as lead evaluators of building principals:

NOW, THEREFORE, BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby re-certifies the following individuals as lead evaluators of building principals:

Roseann Bayne and James Huber

9. INSTRUCTIONAL SUPPORT

9.1 Points of Pride – October 2015. (Please See Attached).

10. SUPERINTENDENT'S REPORT

10.1 Discussion Regarding Downing Trees

10.2 Upgrade of Board Devices Discussion

11. PRESIDENT'S REPORT

12. BOARD FORUM/DISCUSSION

13. ADJOURNMENT

**MINUTES OF THE OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES
REGULAR MEETING
October 21, 2015**

The Regular Meeting of the Oswego County Board of Cooperative Educational Services was held on Wednesday, October 21, 2015 at the BOCES Area Center in Mexico, New York.

Mr. John Shelmidine called the meeting to order at 6:31 p.m.

Board Members Present:	Donna Blake Casey Brouse David Cordone Gregory Muench John Shelmidine, President Ted Williams
Board Members Absent:	Eric Behling Kevin Dix William "Dave" White
Central Administration:	Christopher J. Todd, District Superintendent Roseanne Bayne Mark LaFountain Michael Sheperd
Other CITI Staff	Gisèle Benigno Marla Berlin Ron Camp Tracy Fleming Iralna Gerchman Jim Huber Joe Olsen Robyn Proud Lisa Prye Amy Rhinehart Garrette Weiss
Officers:	Melissa Allard, District Clerk Kelly Wood, Treasurer
Attorney:	Donald Budman (Entered at 7:31 p.m.)
Others Present:	Jack Burke – Dermody, Burke & Brown CPA Firm Mike Debats – Raymond F. Wager CPA Firm

The Pledge of Allegiance was recited.

FACILITIES REPORT

District Superintendent Todd informed the Board that the Phase 3 Project bids are out on the streets and the opening will be on November 10th at 10:00 a.m.

PUBLIC COMMENTS

None.

APPROVAL OF THE MINUTES OF THE SEPTEMBER 16, 2015 REGULAR BOARD MEETING

It was:

Moved by Gregory Muench, seconded by Ted Williams, that the Oswego County Board of Cooperative Educational Services approves the minutes of the September 16, 2015 Regular Board meeting as presented.

Vote on the motion: Ayes 5, Nays 0, Abstentions 1, motion carried.

FINANCE

7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.

7.2 Financial Reports. Please see enclosures.

7.21 Student Club Reports

7.22 Treasurer's Report

7.23 Budget Status Report & Transfers Greater Than \$50,000

7.3 Bids and Awards. Please see enclosure

7.31 Cooperative Bid – Audio Visual Equipment Bid #B16-8002

7.32 Cooperative Bid – Catalog Print Services Bid #B16-4001

7.33 Cooperative Bid – Multiple Vehicles Bid #B16-8001

FINANCE

- 7.4 Internal Claims Auditor Report. Please see enclosures.
- 7.5 Resolution for Disposal of Surplus Equipment – October 14, 2015. Please see enclosure.
BE IT RESOLVED that the Center for Instruction, Technology and Innovation (CITI) Board declares the attached listing of equipment as surplus and authorizes proper disposal of such.
- 7.6 Resolution to Accept Donation from Northern Concrete Block, Inc.
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the donation of 4 ride-on lawn mowers, valued at approximately \$1,750.00; 3 snow blowers, valued at approximately \$300.00; 7 weed eaters, valued at approximately \$350.00; 3 chainsaws, valued at approximately \$300.00; 1 demo saw, valued at approximately \$75.00; 2 push lawn mowers, valued at approximately \$200.00; and 1 Suzuki motorcycle, valued at approximately \$5,900.00, from Northern Concrete Block Inc., to our Career & Technical Education Outdoor Power Equipment program.
- 7.7 Resolution to Accept Donation from Lowe's Home Centers, LLC
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the donation of 14 quarts of chalkboard black paint, valued at approximately \$140.00; various rope, valued at approximately \$387.00; and 3 French doors, valued at approximately \$1,200.00, from Lowe's Home Centers, LLC, to our Career & Technical Education Construction Technology program.

It was:

Moved by Gregory Muench, seconded by David Cordone, that the Oswego County Board of Cooperative Educational Services approves Sections 7.1 to 7.7 of Finance Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 6, Nays 0, motion carried.

- 7.8 Resolution to Accept Independent Audit Report and Management Letter Please see enclosure.
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services accepts the Independent Audit Report and Management Letter containing the Administrative Responses/Action Plan to the Management Letter submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2015.
- 7.9 Resolution to Accept the Single Audit Report. Please see enclosure.
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the Single Audit Report submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2015.
- 7.10 Resolution to Accept the Results of the Internal Control Study Review of Cybersecurity and Insurance Coverage and Management Responses/Action Plan.
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the Results of the Internal Control Study Review of Cybersecurity and Insurance Coverage, submitted by Dermody, Burke & Brown, CPA's, LLC, and the Management Responses/Action Plan.
- 7.11 Resolution to Accept the Extraclassroom Activity Funds Financial Report and Administrative Response/Action Plan. Please see enclosure.
BE IT RESOLVED, that the Center for Instruction, Technology & Innovation Board hereby accepts the Extraclassroom Activity Funds Financial Report submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2015 and the Administrative Response/Action Plan.
- It was:
- Moved by Ted Williams, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services approves Sections 7.8 to 7.11 of Finance Section of the Board Agenda, effective as indicated.
- Vote on the motion: Ayes 6, Nays 0, motion carried.
- 7.12 2016-2017 Budget Development Goals and Parameters Discussion.
Mr. Michael Sheperd informed the Board Members to contact him if they had any questions or input on the budget process.

October 21, 2015 Oswego County BOCES Regular Meeting Board Minutes

PERSONNEL

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated (unless extended in accordance with the law). These expiration dates are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Leave of Absence								
Name	Program		Position			Effective Date		
Canough, Amy	Exceptional Education		Teaching Assistant			9/23/2015 - 10/2/2015		
Resignations								
Name	Program		Position			Effective Date		
Beams, David	After School Driver Education		Driver Education Teacher			NEVER STARTED		
Williams, Maynard	Instructional Technology		Computer Services Assistant			10/9/2015		
Retirement								
Name	Program		Position			Effective Date		
Horton, Susan	Exceptional Education		Lead Job Coach			11/2/2015		
Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
Adult Education	Totman, Kelly Jo	Clinical Instructor (part-time)	Reapp	\$31.21	/hr	09/17/2015	06/30/2016	0-19 hrs/wk as per timesheet
After School Driver Education	Bailey , Gregory	Driver Education Teacher	Temp	\$27.05	/hr	10/06/2015	06/30/2016	as per timesheet
After School Driver Education	Mirabito, Mark		Reapp	\$27.05	/hr	09/01/2015	06/30/2016	as per timesheet
Alt. Ed./Behavioral Interv.	Hannon, Ryan	Social Studies Teacher (75%)	Rcapp Temp	\$55,255	/yr	09/30/2015	06/30/2016	increased & prorated to 75% eff. 9/30/2015
Career & Technical Education	Benge, Cheyan	Student Helper	Tcmp	\$8.75	/hr	09/02/2015	09/02/2015	as per timesheet
	Deary-Petrocci, Carolyn	Skills USA Advisor	Reapp	\$3,067	/stipend	09/01/2015	06/30/2016	
	Deary-Petrocci, Carolyn	FFA Advisor	Reapp	\$3,067	/stipend	09/01/2015	06/30/2016	
	Delbrocco, Sara	Student Helper	Temp	\$8.75	/hr	09/02/2015	09/02/2015	as per timesheet
	Giverson, Lori	Teacher Mentor	Reapp	\$809	/stipend	09/08/2015	06/23/2016	Mentoring Jim Garcia
	Hawksby, Joseph	Curriculum Development	Reapp	\$171	/day	08/20/2015	08/20/2015	1 day
	Hawksby, Joseph	Teacher mentor	Reapp	\$809	/stipend	09/08/2015	06/23/2016	Mentoring Shane Daubek
	Hilton, Bailey	Student Helper	Temp	\$8.75	/hr	09/02/2015	09/02/2015	as per timesheet
	Hoffman, Cassidy	Student Helper	Temp	\$8.75	/hr	09/02/2015	09/02/2015	as per timesheet
	Perkins, David	Teacher Mentor	Reapp	\$809	/stipend	09/08/2015	06/23/2016	Mentoring Barbie Jo Grey
	Rovito, Ines	Teacher Mentor	Rcapp	\$809	/stipend	09/08/2015	06/23/2016	Mentoring Jon Miller
	Tilman, Daniel	Student Helper	Temp	\$8.75	/hr	09/02/2015	09/02/2015	as per timesheet
	Wideman, Rachel	Student Helper	Temp	\$8.75	/hr	09/02/2015	09/02/2015	as per timesheet

PERSONNEL (CONTINUED)

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Wood, George	Progr. Repair & Maintenance	Reapp	\$67.60	/hr	09/08/2015	06/23/2016	as per timesheet
District Office	Holland, Amylynn	Student Helper	Reapp	\$8.75	/hr	10/19/2015	06/30/2016	as per timesheet
Exceptional Education	Bradbury, Amy	Educational Audiologist	Reapp	\$55.06	/hr	09/08/2015	06/30/2016	as per timesheet beyond normal work day
	Bradley, Jessie	Educational Audiologist	Reapp	\$54.98	/hr	09/08/2015	06/30/2016	as per timesheet beyond normal work day
	Bradshaw, Shirley	Job Coach	Temp	\$9.86	/hr	10/01/2015	06/30/2016	0-25 hrs/wk as per timesheet
	Brunschweiler, Kathryn	Job Coach	Temp	\$9.86	/hr	10/01/2015	06/30/2016	0-25 hrs/wk as per timesheet
	Craig, Rebecca	Home Tutor	Reapp	\$15.00	/hr	10/15/2015	06/30/2016	0-10 hrs/wk as per timesheet
	Cristaldi, Camille	Teacher of Visually Impaired	Reapp	\$292.80	/day	10/13/2015	06/30/2016	0-10 hrs/wk as per timesheet
	Figiera, Sharon	School Nurse/RN	Reapp	\$38,921	/yr	09/11/2015	06/30/2016	increased & prorated to 30% eff. 9/11/2015
	Furlong, Tammy	Senior Class Advisor	Reapp	\$1,800	/stipend	09/01/2015	06/30/2016	
	Macro-Zwolinski, Stephanie	Teacher of the Deaf (65%)	Reapp	\$53,961	/yr	09/01/2015	06/30/2016	reduced & prorated to 65% eff. 9/1/15
	Macro-Zwolinski, Stephanie	Teacher of the Deaf (70%)	Reapp	\$53,961	/yr	09/21/2015	06/30/2016	prorated to 70% eff. 9/21/15
	Macro-Zwolinski, Stephanie	Teacher of the Deaf (80%)	Reapp	\$53,961	/yr	09/30/2015	06/30/2016	prorated to 80% eff. 9/30/15
	Martin, Ann Marie	Educational Audiologist	Reapp	\$49.50	/hr	09/08/2015	06/30/2016	as per timesheet beyond normal work day
	Morrow, Susan	Teaching Assistant	Prob	\$18,689	/yr	10/21/2015	10/21/2019	to be prorated from 10/21/2015
	Morrow, Susan	Interpreter	Reapp	\$922	/stipend	10/21/2015	06/30/2016	to be prorated from 10/21/2015
	Miller, Heather	Job Coach	Temp	\$9.86	/hr	10/01/2015	06/30/2016	0-25 hrs/wk as per timesheet
	Sereno, Jacob	Job Coach	Reapp	\$9.86	/hr	10/01/2015	06/30/2016	0-25 hrs/wk as per timesheet

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PERSONNEL (CONTINUED)

Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
	Shumway, Diane	Job Coach	Reapp	\$9.86	/hr	10/01/2015	06/30/2016	0-25 hrs/wk as per timesheet
	Somers, Kerry	Home Tutor	Reapp	\$15.00	/hr	10/13/2015	06/30/2016	0-10 hrs/wk as per timesheet
	Stacy, Laura	Job Coach	Reapp	\$9.86	/hr	10/01/2015	06/23/2016	0-10 hrs/wk as per timesheet
	Stenson, Mary	Lead Job Coach	Reapp	\$86.45	/day	10/01/2015	10/31/2015	as per timesheet
	Williams, David	Job Coach	Temp	\$9.86	/hr	10/01/2015	06/30/2016	0-25 hrs/wk as per timesheet
Instructional Support Services	Bigelow, Shannon	OCAV League Coach	Reapp	\$1,000	/stipend	09/01/2015	06/30/2016	as per timesheet
	Ginney, Katlin	OCAV League Coach	Temp	\$1,000	/stipend	09/01/2015	06/30/2016	as per timesheet
	Goodnough, Matthew	OCAV League Coordinator	Temp	\$2,500	/stipend	09/01/2015	06/30/2016	as per timesheet
	Mason, William	OCAV League Coach	Reapp	\$1,000	/stipend	09/01/2015	06/30/2016	as per timesheet
	McCullough, Sandra	OCAV League Coach	Reapp	\$1,000	/stipend	09/01/2015	06/30/2016	as per timesheet
	Miller, Danni	OCAV League Coach	Temp	\$1,000	/stipend	09/01/2015	06/30/2016	as per timesheet
	Morse, Kayley	OCAV League Coach	Reapp	\$1,000	/stipend	09/01/2015	06/30/2016	as per timesheet
	Ruzekowiz, Jamie	OCAV League Coach	Temp	\$1,000	/stipend	09/01/2015	06/30/2016	as per timesheet
	White, Caitlin	OCAV League Coach	Reapp	\$1,000	/stipend	09/01/2015	06/30/2016	as per timesheet
Instructional Technology	Hazboun, Garret	Student Helper	Reapp	\$8.75	/hr	09/01/2015	06/30/2016	as per timesheet
	Williams, Maynard	Computer Services Assistant	Prov	\$15.20	/hr	09/28/2015		prorated from 9/28/2015
Operations & Maintenance	Berlin, Aaron	Custodial Worker (Part-time)	Reapp	\$13.87	/hr	10/05/2015	06/30/2016	0 - 19.5 hrs/wk as per timesheet
	Bliss, Bobbi	Custodial Worker	Reapp Prob	\$13.87	/hr	09/21/2015	09/21/2016	prorated from 9/21/15; + 2nd shift diff.
	Wisner, Robert	Maintenance Mechanic 1	Reapp Prob	\$19.22	/hr	09/21/2015	09/21/2016	prorated from 9/21/2015
Security Office	Smith, John	School Security Officer	Prob	\$19.56	/hr	11/09/2015	11/09/2016	prorated to 10 months from 11/2/2015
Workstudy	Student # 32	Workstudy Student	Reapp	\$1.75	/hr	09/08/2015	06/30/2016	as per timesheet

PERSONNEL (CONTINUED)

Appointments							
Program	Name	Position	Type Appt.	Salary	Eff. Date	End Date	Comments
Workstudy	Student # 33	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 34	Workstudy Student	Reapp	\$2.35 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 35	Workstudy Student	Reapp	\$2.35 /hr	10/01/2015	06/30/2016	as per timesheet
	Student # 36	Workstudy Student	Reapp	\$2.35 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 37	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 38	Workstudy Student	Reapp	\$2.35 /hr	10/01/2015	06/30/2016	as per timesheet
	Student # 39	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 40	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 41	Workstudy Student	Reapp	\$2.35 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 42	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 43	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 44	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 45	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 46	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 47	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 48	Workstudy Student	Reapp	\$2.35 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 49	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 50	Workstudy Student	Reapp	\$2.35 /hr	09/18/2015	06/30/2016	as per timesheet
	Student # 51	Workstudy Student	Reapp	\$1.75 /hr	09/28/2015	06/30/2016	as per timesheet
	Student # 52	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
	Student # 53	Workstudy Student	Reapp	\$1.75 /hr	10/01/2015	06/30/2016	as per timesheet
	Student # 54	Workstudy Student	Reapp	\$1.75 /hr	09/30/2015	06/30/2016	as per timesheet
	Student # 55	Workstudy Student	Reapp	\$1.75 /hr	09/30/2015	06/30/2016	as per timesheet
	Student # 56	Workstudy Student	Reapp	\$1.75 /hr	09/30/2015	06/30/2016	as per timesheet
	Student # 57	Workstudy Student	Reapp	\$1.75 /hr	09/30/2015	06/30/2016	as per timesheet
	Student # 58	Workstudy Student	Reapp	\$1.75 /hr	09/08/2015	06/30/2016	as per timesheet
Probationary Appointments							
Program	Name	Position	Type Appt.	Salary	Eff. Date	End Date	Comments
Alt. Ed./Behavioral Interv.	Lippert, Nicholle	Physical Education Teacher	Reapp Prob	\$53,712 /yr	09/30/2015	09/30/2019	increased & prorated to 50% eff. 9/30/2015
Alt. Ed./Behavioral Interv.	Lippert, Nicholle	Teaching Assistant (50%)	Reapp Prob	\$24,505 /yr	09/30/2015	09/01/2019	reduced & prorated to 50% eff. 9/30/2015
Alt. Ed./Behavioral Interv.	Wahl, Christopher	Science Teacher	Reapp Prob	\$53,712 /yr	09/30/2015	09/30/2019	Increased to 100% eff. 9/30/2015

PERSONNEL (CONTINUED)

Substitutes	
Alternative Education	
Manwaring, Dana	\$80.95/day; \$10.20/hr
Harten, Rebecca	\$80.95/day; \$10.20/hr
Career & Technical Education	
Dennison, Dlane	\$80.95/day; \$10.20/hr; \$8.93/hr
Perkins, Chrisdee	\$80.95/day; \$10.20/hr
Sanderlin-White, Sharon	\$80.95/day; \$10.20/hr; \$8.93/hr
Exceptional Education	
Figliuolo-Chetney, Brigid	\$10.75/hr
Hicks, Beth	\$80.95/day; \$10.20/hr; \$10.75/hr
Totman, Kelly	\$15.71/hr

It was:

Moved by Ted Williams, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services approves Section 8.1 of the Personnel Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 6, Nays 0, motion carried.

INSTRUCTIONAL SUPPORT9.1 Points of Pride – September 2015

This item was presented for information only.

SUPERINTENDENT'S REPORT10.1 Resolution to Approve a One Year Contract Extension With the Coordinators

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby approves a one year extension of the agreement between the District Superintendent and the Oswego County BOCES Coordinators' Association for the period of July 1, 2015 through June 30, 2016.

It was:

Moved by David Cordone, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services hereby approves a one year extension of the agreement between the District Superintendent and the Oswego County BOCES Coordinators' Association for the period of July 1, 2015 through June 30, 2016.

Vote on the motion: Ayes 6, Nays 0, motion carried.

10.2 Final Review of Board/District Goals 2015-2016

District Superintendent Todd reviewed the final document with the mission statement and goals for 2015-16 listed and those present agreed with the goals and mission statement as shared.

10.3 Update on County Poorhouse Cemetery

Mr. Todd shared with those present that two years ago he received a letter from a former instructor stating that he believed there was a cemetery from the old county home that was once located across the street from the main campus where transportation and the old HERO building are located. At that time an investigation was done and no cemetery was found. Now it has resurfaced and it is believed that the cemetery is located further out back. Wayne Wideman and staff have gone in and cleared the area where the cemetery is believed to be and a representative from the county legislature, Assemblyman Barclay's office and District Superintendent Todd are arranging for Fort Drum to come in with ground penetrating sonar/radar to check the area. District Superintendent Todd stated that if there is indeed a cemetery located some type of remembrance will be created to honor those buried there.

10.4 Albany Report

District Superintendent Todd shared that the State Education Department Commissioner will be launching a survey for folks to complete regarding the Common Core. The survey will be used to gather feedback from everyone. Mr. Todd stated that he will be encouraging folks to complete the survey.

PRESIDENT'S REPORT

CITI Open House – President Shelmidine thanked all the staff that assisted in making the Citi Open House such a success and thanked C&S Companies for providing everything for the pulled pork dinners for the event.

Dental Assisting Graduation: President Shelmidine stated that he had attended the Dental Assisting Graduation on September 17th and the event was a success as it always is.

Poverty in Oswego County Discussion: The Oswego County School Boards Association will be sponsoring a program regarding poverty where representatives from Red Creek will share some initiatives they have implemented to deal with poverty in their district. The next OCSBA workshop will take place at Citi on November 19th and it will be focused on Wisdom Thinkers.

BOARD FORUM

Open House – Mr. Muench stated that he also wanted to thank all the staff that assisted with the Open House as it was a great event.

NYSSBA – Mr. Cordone stated that the resolutions during the business meeting went down as planned while he was in attendance. Mr. Williams stated the conference was a great Board bonding experience and the networking was great.

EXECUTIVE SESSION

It was:

Moved by Ted Williams, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services enter into an Executive Session to discuss matters relating to the removal of a particular person.

The BOCES Board entered into an Executive Session at 8:29 p.m. at the Citi main campus. Those present for Executive Session were: John Shelmidine (President), Melissa Allard, Roseann Bayne, Donna Blake, Casey Brouse, David Cordone, Mark LaFountain, Gregory Muench, Michael Sheperd, Christopher Todd, and Ted Williams.

Vote on the motion: Ayes 6, Nays 0, motion carried.

Regular Board Meeting Reconvened

It was:

Moved by Casey Brouse, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services adjourn the Executive Session and reconvene to the Regular Board Meeting.

Vote on the motion: Ayes 6, Nays 0, motion carried.

The BOCES Board adjourned the Executive Session and reconvened the Regular Board meeting at 8:55 p.m.

Resolution to Approve Agreement as discussed in Executive Session

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby approves the agreement as discussed in Executive Session.

It was:

Moved by Gregory Muench, seconded by Ted Williams, that the Oswego County Board of Cooperative Educational Services hereby approves the agreement as discussed in Executive Session.

Vote on the motion: Ayes 6, Nays 0, motion carried.

Meeting Adjourned

It was:

Moved by Casey Brouse, seconded by David Cordone, that the BOCES Board Meeting be adjourned.

Vote on the motion: Ayes 6, Nays 0, motion carried.

The BOCES Board adjourned at 8:58 p.m.

Respectfully Submitted,

Melissa Allard
District Clerk



Administrative Services

MICHAEL J. SHEPERD
Assistant Superintendent for Administrative Services
P: 315.963.4260 | C: 315.416.0165
msheperd@oswegoboces.org

INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd 
Assistant Superintendent for Administrative Services

SUBJECT: Administrative Services Report for the Board of Education

DATE: 11/06/15

Enclosed are the following items for the Finance/Administrative Services section of the November 18, 2015 Board of Education meeting:

- Enclosed for the information of the Board is a list of bills approved and ordered paid by the Internal Claims Auditor.
- Student Club Account Report for the period ending October 31, 2015, as prepared by Vickie Rowe, Treasurer of Student Club Accounts, and submitted by Jim Huber, Chief Faculty Advisor of Student Club Accounts
- Treasurer's Report for the period ending September 30, 2015, as prepared and submitted by Kelly Wood, Treasurer.
- General Fund Budget Status Report as of October 31, 2015, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, Printing, Public Relations and Special Projects.
- Bid Award #B16-4020- Snowplowing and Sanding Services, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Resolution to Accept Add-on Agreements In Erie 1 BOCES Bid
- Resolution to Approve Lease of Dutch Ridge Road Complex
- Resolution to Approve Lease of Wilber Hall at SUNY Oswego
- 2016-2017 Budget Development Follow-Up Discussion-Goals and Parameters
- Selecting Beneficiaries for CTE Work Projects (for discussion)
- Audit Committee Meeting Minutes October 21, 2015 (for information only)

Please contact me if you have any questions or require any additional information.

MJS:mak
Enclosures

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: Capital Chck - Capital Fund Checking

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001462	10/15/2015	C	A-VERDI	0007		No	No			\$570.00	001462
001463	10/15/2015	C	Mosaic Associates	0007		No	No			\$809.76	001463
001464	10/29/2015	C	A-VERDI	0007		No	No			\$570.00	001464
001465	10/29/2015	C	C & S Engineers	0007		No	No			\$19,868.00	001465
001466	10/29/2015	C	Lawman Heating & Cooling, Inc.	0007		No	No			\$89,203.72	001466
001467	10/29/2015	C	MSC Industrial Supply Co.	0007		No	No			\$8,577.35	001467
001468	10/29/2015	C	Murmane Building Contractors, Inc.	0007		No	No			\$75,572.80	001468
001469	10/29/2015	C	Northeast Interior Systems, Inc.	0007		No	Yes	10/30/2015	incorrect amt	\$22,443.62	001469
001470	10/29/2015	C	Pulver Roofing Co., Inc.	0007		No	No			\$20,900.00	001470
001471	10/29/2015	C	Robert H. Law, Inc.	0007		No	No			\$39,174.19	001471
001472	10/29/2015	C	Smith System	0007		No	No			\$6,811.20	001472
Subtotal for Bank Account: Capital Chck - Capital Fund Checking											
Grand Total										\$284,400.64	
Void Total										(\$22,443.62)	
Net										\$261,957.02	

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001175	10/01/2015	C	Camandella, Jacob	0007		No	No			\$2,590.00	001175
001176	10/01/2015	C	Cobb, Karen	0007		No	No			\$2,590.00	001176
001177	10/01/2015	C	Collins, Pamela	0007		No	No			\$2,030.00	001177
001178	10/01/2015	C	Emmons, Catharine	0007		No	No			\$610.00	001178
001179	10/01/2015	C	Foster, Julie	0007		No	No			\$1,402.00	001179
001180	10/01/2015	C	Hartley, Arica	0007		No	No			\$1,974.00	001180
001181	10/01/2015	C	Jeter, Theresa	0007		No	No			\$4,365.00	001181
001182	10/01/2015	C	Koch, Stephanie	0007		No	No			\$4,702.00	001182
001183	10/01/2015	C	Marshall, Rachel	0007		No	No			\$4,530.00	001183
001184	10/01/2015	C	Monteleone, Katrina	0007		No	No			\$1,164.00	001184
001185	10/01/2015	C	Monteleone, Marissa	0007		No	No			\$915.00	001185
001186	10/01/2015	C	O'Reilly, Katie	0007		No	No			\$2,590.00	001186
001187	10/01/2015	C	Phillips, Emily	0007		No	No			\$2,722.00	001187
001188	10/01/2015	C	Recore, Amanda	0007		No	No			\$3,185.00	001188
001189	10/01/2015	C	Rodriguez, Rebecca	0007		No	No			\$1,915.00	001189
001190	10/01/2015	C	Stevens, Lisa	0007		No	No			\$1,600.00	001190
001191	10/15/2015	C	ASCD	0007		No	No			\$42.95	001191
001192	10/15/2015	C	Atlantic Coast Marketing, Inc.	0007		No	No			\$905.29	001192
001193	10/15/2015	C	Carensafe Online	0007		No	No			\$50.00	001193
001194	10/15/2015	C	CDW Government, Inc.	0007		No	No			\$267.26	001194
001195	10/15/2015	C	Chappell, Veronica L.	0007		No	No			\$116.15	001195
001196	10/15/2015	C	CPNP/NYS	0007		No	No			\$50.00	001196
001197	10/15/2015	C	CPS Recruitment Inc	0007		No	No			\$627.28	001197
001198	10/15/2015	C	ELSEVIER	0007		No	No			\$1,197.02	001198
001199	10/15/2015	C	Espinosa, Sally A.	0007		No	No			\$403.08	001199
001200	10/15/2015	C	Fisher, William J.	0007		No	No			\$170.20	001200
001201	10/15/2015	C	Frank's Uniforms	0007		No	No			\$290.00	001201
001202	10/15/2015	C	GENESEO MIGRANT CENTER	0007		No	No			\$2,168.59	001202
001203	10/15/2015	C	Gugel, Paul A.	0007		No	No			\$346.90	001203
001204	10/15/2015	C	Hilton Albany	0007		No	No			\$244.20	001204
001205	10/15/2015	C	J & K Auto Parts	0007		No	No			\$54.97	001205
001206	10/15/2015	C	Jaramillo, Rosario	0007		No	No			\$79.35	001206
001207	10/15/2015	C	Jimenez, Wilmer O.	0007		No	No			\$205.39	001207
001208	10/15/2015	C	Kathy's Cakes and Specialty Treats	0007		No	No			\$75.00	001208
001209	10/15/2015	C	Lewandowski, Evelyn M.	0007		No	No			\$237.48	001209
001210	10/15/2015	C	Lund, Daisy L.	0007		No	No			\$15.58	001210
001211	10/15/2015	C	Marroquin, Yesenia	0007		No	No			\$142.80	001211
001212	10/15/2015	C	Mexico Central Schools	0007		No	No			\$663.69	001212
001213	10/15/2015	C	NAHP	0007		No	No			\$675.00	001213
001214	10/15/2015	C	National Assoc. for Health Professionals	0007		No	No			\$150.00	001214

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer, Manual, M=Manual Check

*Payee Name is different from current vendor name.

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001215	10/15/2015	C	NYATEP	0007		No	No			\$500.00	001215
001216	10/15/2015	C	Ontario Products, LLC	0007		No	No			\$540.81	001216
001217	10/15/2015	C	Pacemaker Steel & Piping Company	0007		No	No			\$2,143.00	001217
001218	10/15/2015	C	Pulaski Academy & Central Schools	0007		No	No			\$95.00	001218
001219	10/15/2015	C	Rubber Stamps Unlimited, Inc.	0007		No	No			\$34.70	001219
001220	10/15/2015	C	S & B Computer and Office Products, Inc.	0007		No	No			\$64.80	001220
001221	10/15/2015	C	School Health Corp	0007		No	No			\$68.10	001221
001222	10/15/2015	C	School Specialty	0007		No	No			\$39.98	001222
001223	10/15/2015	C	Staples Advantage	0007		No	No			\$1,226.77	001223
001224	10/15/2015	C	SYSCO Food Services	0007		No	No			\$2,783.86	001224
001225	10/15/2015	C	TeachingBooks.net LLC	0007		No	No			\$1,143.00	001225
001226	10/15/2015	C	Timan/Kathleen L.	0007		No	No			\$86.25	001226
001227	10/15/2015	C	Vaccarelli/Jenna M.	0007		No	No			\$387.90	001227
001228	10/15/2015	C	Verizon Wireless	0007		No	No			\$202.30	001228
001229	10/15/2015	C	Wegmans Food Markets Inc.	0007		No	No			\$55.74	001229
001230	10/19/2015	C	Oswego County Weeklies	0007		No	No			\$355.00	001230
001231	10/19/2015	C	PALLADIUM TIMES, INC.	0007		No	No			\$412.50	001231
001232	10/19/2015	C	The Valley News	0007		No	No			\$202.90	001232
001233	10/19/2015	C	Adult Career & Continuing Education Serv	0007		No	No			\$2,925.00	001233
001234	10/29/2015	C	Argas USA, Inc.	0007		No	No			\$280.30	001234
001235	10/29/2015	C	Barnes & Noble	0007		No	No			\$499.64	001235
001236	10/29/2015	C	Bennett/Katie M.	0007		No	No			\$34.04	001236
001237	10/29/2015	C	Cascade School Supplies, Inc.	0007		No	No			\$59.18	001237
001238	10/29/2015	C	Cayuga Community College	0007		No	No			\$8,320.50	001238
001239	10/29/2015	C	Chappell/Veronica L.	0007		No	No			\$51.18	001239
001240	10/29/2015	C	Conway Beam Leasing, Inc.	0007		No	No			\$327.38	001240
001241	10/29/2015	C	Cook/Claudia D.	0007		No	No			\$440.16	001241
001242	10/29/2015	C	CPS Recruitment Inc	0007		No	No			\$535.68	001242
001243	10/29/2015	C	Dell Marketing L.P.	0007		No	No			\$905.19	001243
001244	10/29/2015	C	DRC/CTB	0007		No	No			\$1,597.50	001244
001245	10/29/2015	C	Fulton City School Dist	0007		No	No			\$450.00	001245
001246	10/29/2015	C	Hannibal Central School	0007		No	No			\$189.57	001246
001247	10/29/2015	C	Hart/Mary Jo	0007		No	No			\$685.96	001247
001248	10/29/2015	C	Hillside Children's Center	0007		No	No			\$30,136.44	001248
001249	10/29/2015	C	Hole/Indigo	0007		No	No			\$222.00	001249
001250	10/29/2015	C	Hyatt Regency Columbus	0007		No	No	10/30/2015	incorrect amt	\$1,682.67	001250
001251	10/29/2015	C	Hyland-Haak/Joel E.	0007		No	No			\$252.77	001251
001252	10/29/2015	C	Jimenez/Wilmer O.	0007		No	No			\$197.80	001252
001253	10/29/2015	C	Kathy's Cakes and Specialty Treats	0007		No	No			\$320.00	001253
001254	10/29/2015	C	Kunes/Innry R.	0007		No	No			\$504.95	001254

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer, Manual, M=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001255	10/29/2015	C	Lund/Daisy L.	0007		No	No			\$242.08	001255
001256	10/29/2015	C	Marroquin Yessenia	0007		No	No			\$178.83	001256
001257	10/29/2015	C	Mosher/Tracy S.	0007		No	No			\$557.33	001257
001258	10/29/2015	C	Nelson-Sukert/Pier M.	0007		No	No			\$100.00	001258
001259	10/29/2015	C	NYSUT Building Corp.	0007		No	No			\$850.00	001259
001260	10/29/2015	C	OCM BOCES	0007		No	No			\$10,000.00	001260
001261	10/29/2015	C	Red's Equipment Warehouse, Inc.	0007		No	No			\$970.50	001261
001262	10/29/2015	C	RITTENHOUSE BOOK DIST.	0007		No	No			\$875.90	001262
001263	10/29/2015	C	Staples Advantage	0007		No	No			\$255.88	001263
001264	10/29/2015	C	Swan/Kathleen	0007		No	No			\$2,500.00	001264
001285	10/29/2015	C	Sysco Food Services	0007		No	No			\$5,332.22	001285
001286	10/29/2015	C	T & A Industrial Distributors	0007		No	No			\$286.79	001286
001287	10/29/2015	C	Trowbridge/Adele L.	0007		No	No			\$619.28	001287
001288	10/29/2015	C	Vrooman/Roger H.	0007		No	No			\$58.35	001288
001289	10/29/2015	C	Yudin/P. Maria	0007		No	No			\$141.91	001289
Subtotal for Bank Account: FEDERALFN - First Niagara - Federal Fund											
Grand Total										\$131,961.18	
Void Total										(\$1,682.67)	
Net										\$130,278.51	

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer/Manual, M=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001365	09/30/2015	C	Hilton Albany	0005		No	Yes	10/7/2015	Cancelled reservation	\$318.00	001365
001383	09/30/2015	C	McCrobie/Sarah C.	0005		No	Yes	10/22/2015	Cash Replacement Check # 001546 Issued	(\$29.25)	001383
001477	10/02/2015	C	Courtyard by Marriott	0007		No	No			\$409.73	001477
001478	10/07/2015	C	Hilton Albany	0007		No	No			\$159.00	001478
001479	10/15/2015	C	Imprint	0007		No	No			\$883.77	001479
001480	10/15/2015	C	A-VERDI	0007		No	No			\$960.00	001480
001481	10/15/2015	C	Academic Entertainment, Inc.	0007		No	No			\$1,595.00	001481
001482	10/15/2015	C	Advanced Assessment Systems, Inc.	0007		No	No			\$46,783.70	001482
001483	10/15/2015	C	Airgas USA, Inc.	0007		No	No			\$293.00	001483
001484	10/15/2015	C	Alard/Melissa A.	0007		No	No			\$225.52	001484
001485	10/15/2015	C	Ann Arbor Hands-On Museum	0007		No	No			\$145.00	001485
001486	10/15/2015	C	Annese & Associates, Inc.	0007		No	No			\$34,882.84	001486
001487	10/15/2015	C	Apex Learning	0007		No	No			\$2,000.00	001487
001488	10/15/2015	C	ASCD	0007		No	No			\$780.16	001488
001489	10/15/2015	C	Babbie/Shannon L.	0007		No	No			\$420.38	001489
001490	10/15/2015	C	Babcock Highway Supply	0007		No	No			\$169.20	001490
001491	10/15/2015	C	Bayview Resort	0007		No	No			\$455.40	001491
001492	10/15/2015	C	Bellace, Marc Ph.D.	0007		No	No			\$1,500.00	001492
001493	10/15/2015	C	Bigelow/Tammy J.	0007		No	No			\$46.00	001493
001494	10/15/2015	C	Bliss/Bobb J.	0007		No	No			\$78.78	001494
001495	10/15/2015	C	Bradbury/Amy M.	0007		No	No			\$679.85	001495
001496	10/15/2015	C	Bradley/Jessie	0007		No	No			\$287.50	001496
001497	10/15/2015	C	Burke's Home Center	0007		No	No			\$27.13	001497
001498	10/15/2015	C	Butch's Auto Paint Supply	0007		No	No			\$269.10	001498
001499	10/15/2015	C	Cam's Pizzeria	0007		No	No			\$117.82	001499
001500	10/15/2015	C	Camel Productions, Inc.	0007		No	No			\$895.00	001500
001501	10/15/2015	C	Campbell/Jared	0007		No	No			\$1,500.00	001501
001502	10/15/2015	C	Campus Cafe	0007		No	No			\$100.00	001502
001503	10/15/2015	C	Camp/Leli Lani	0007		No	No			\$478.34	001503
001504	10/15/2015	C	Camp/Ronald A.	0007		No	No			\$289.23	001504
001505	10/15/2015	C	Careersafe Online	0007		No	No			\$2,850.00	001505
001506	10/15/2015	C	Carroll/Robert A.	0007		No	No			\$36.80	001506
001507	10/15/2015	C	Carr/Nancy L.	0007		No	No			\$193.78	001507
001508	10/15/2015	C	Cascade School Supplies, Inc.	0007		No	No			\$679.82	001508
001509	10/15/2015	C	Castellani/Kathryn	0007		No	No			\$360.75	001509
001510	10/15/2015	C	CDW Government, Inc.	0007		No	No			\$2,509.80	001510
001511	10/15/2015	C	Cell Phone & Computer Repair by Team Tec	0007		No	No			\$30.00	001511
001512	10/15/2015	C	Central Square Central School District	0007		No	No			\$903.80	001512
001513	10/15/2015	C	City Electric Co.	0007		No	No			\$782.99	001513

Payment Types: C=Cash/Check A=Automated Payment E=Electronic Transfer/Manual M=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001514	10/15/2015	C	CNI Ofce Supplies	0007		No	No			\$1,743.16	001514
001515	10/15/2015	C	Crest Good MFG Co.	0007		No	No			\$32.01	001515
001516	10/15/2015	C	Custom Computer Specialists, Inc.	0007		Yes	No			\$2,597.05	001516
001517	10/15/2015	C	D. S. Specialties, Inc.	0007		No	No			\$145.00	001517
001518	10/15/2015	C	Danie's/Melissa	0007		No	No			\$332.82	001518
001519	10/15/2015	C	Dell Marketing L.P.	0007		No	No			\$27,595.47	001519
001520	10/15/2015	C	Denski/Sally M.	0007		No	No			\$192.05	001520
001521	10/15/2015	C	Dupli Envp & Graphics	0007		No	No			\$185.30	001521
001522	10/15/2015	C	Dusham/Leland H.	0007		No	No			\$108.50	001522
001523	10/15/2015	C	Envision Productions	0007		No	No			\$4,638.00	001523
001524	10/15/2015	C	Fairfield Inn & Suites	0007		No	No			\$1,194.00	001524
001525	10/15/2015	C	Fathers/Katryn	0007		No	No			\$450.00	001525
001526	10/15/2015	C	Flaghouse Inc.	0007		No	No			\$4,746.85	001526
001527	10/15/2015	C	Fox/Suzanne K.	0007		No	No			\$344.20	001527
001528	10/15/2015	C	FranklinCovey	0007		No	No			\$896.00	001528
001529	10/15/2015	C	Friends of Rosamond Gifford Zoo	0007		No	No			\$435.31	001529
001530	10/15/2015	C	Gerchman/raira M.	0007		No	No			\$322.34	001530
001531	10/15/2015	C	GJP Italian Eatery	0007		No	No			\$62.96	001531
001532	10/15/2015	C	Gowconnection, Inc.	0007		No	No			\$232.00	001532
001533	10/15/2015	C	Grainger Inc.	0007		No	No			\$599.04	001533
001534	10/15/2015	C	Gramlich/Jack	0007		No	No			\$2,000.00	001534
001535	10/15/2015	C	Grosso/Jason	0007		No	No			\$150.00	001535
001536	10/15/2015	C	Grey/Barbie Jo B.	0007		No	No			\$56.11	001536
001537	10/15/2015	C	Hall/Charlotte R.	0007		No	No			\$224.83	001537
001538	10/15/2015	C	Hannibal Central School	0007		No	No			\$90.68	001538
001539	10/15/2015	C	Haun Welding Supply	0007		No	No			\$718.00	001539
001540	10/15/2015	C	Hebert/Linda	0007		No	No			\$69.58	001540
001541	10/15/2015	C	Hill & Markes	0007		No	No			\$531.20	001541
001542	10/15/2015	C	Honors/Tommy J.	0007		No	No			\$119.80	001542
001543	10/15/2015	C	Horti/Kathleen A.	0007		No	No			\$24.15	001543
001544	10/15/2015	C	J & K Auto Parts	0007		No	No			\$1,530.94	001544
001545	10/15/2015	C	Jarrett Publishing Co.	0007		No	No			\$164.45	001545
001546	10/15/2015	C	Kaban/Tina L.	0007		No	No			\$172.20	001546
001547	10/15/2015	C	LaFountain/Mark	0007		No	No			\$90.30	001547
001548	10/15/2015	C	Lindenmeyr Munroe	0007		No	No			\$363.74	001548
001549	10/15/2015	C	Lowe's	0007		No	No			\$701.69	001549
001550	10/15/2015	C	March/Alicia	0007		No	No			\$59.80	001550
001551	10/15/2015	C	MEMORIAL ART GALLERY	0007		No	No			\$220.00	001551
001552	10/15/2015	C	Merry Go Round Playhouse	0007		No	No			\$4,815.00	001552
001553	10/15/2015	C	Mexico Central Schools	0007		No	No			\$983.77	001553

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer, Manual, N=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001554	10/15/2015	C	Mexico Central Schools	0007		No	No			\$48.50	001554
001555	10/15/2015	C	Microseries, Inc.	0007		No	No			\$88.25	001555
001556	10/15/2015	C	Mitchell's Speedway Press	0007		No	No			\$3,056.30	001556
001557	10/15/2015	C	Moore Medical, LLC	0007		No	No			\$209.00	001557
001558	10/15/2015	C	Moreland/David	0007		No	No			\$860.00	001558
001559	10/15/2015	C	MSC Industrial Supply Co.	0007		No	No			\$654.00	001559
001560	10/15/2015	C	MUNSON-WILLIAMS-PROCTOR ART INSTITUTE	0007		No	No			\$25.00	001560
001561	10/15/2015	C	NAMTC	0007		No	No			\$185.00	001561
001562	10/15/2015	C	Napa Auto Parts	0007		No	No			\$1,989.90	001562
001563	10/15/2015	C	Neacosta/Denise	0007		No	No			\$472.08	001563
001564	10/15/2015	C	Nesbitt/Kerrie L.	0007		No	No			\$268.48	001564
001565	10/15/2015	C	New Haven Building Supply	0007		No	No			\$1,350.19	001565
001566	10/15/2015	C	NIGP/Accounting Dept.	0007		No	No			\$270.00	001566
001567	10/15/2015	C	NYS Unemployment Insurance	0007		No	No			\$3,167.55	001567
001568	10/15/2015	C	NYSMC	0007		No	No			\$80,803.28	001568
001569	10/15/2015	C	NYSSMA	0007		No	No			\$95.00	001569
001570	10/15/2015	C	Oak Tree Products, Inc.	0007		No	No			\$751.62	001570
001571	10/15/2015	C	Old MacDonald's Farm	0007		No	No			\$468.00	001571
001572	10/15/2015	C	Oswego City School Dist.	0007		No	No			\$10,989.15	001572
001573	10/15/2015	C	Oticon Inc.	0007		No	No			\$177.50	001573
001574	10/15/2015	C	Pacemaker Steel & Piping Company	0007		No	No			\$8,561.00	001574
001575	10/15/2015	C	Pearson Education	0007		No	No			\$6,529.82	001575
001576	10/15/2015	C	Pearson Education	0007		No	No			\$311.53	001576
001577	10/15/2015	C	Pehta/Charles J.	0007		No	No			\$52.90	001577
001578	10/15/2015	C	PeopleSystems	0007		No	No			\$350.00	001578
001579	10/15/2015	C	Phoenix Central School	0007		No	No			\$18,695.86	001579
001580	10/15/2015	C	Prestige Box Corporation	0007		No	No			\$106.93	001580
001581	10/15/2015	C	Price Chopper Oper. Co., Inc.	0007		No	No			\$9.10	001581
001582	10/15/2015	C	ProBuild Company LLC	0007		No	No			\$104.86	001582
001583	10/15/2015	C	Proud/Robyn L.	0007		No	No			\$92.58	001583
001584	10/15/2015	C	Pullen/Dennis	0007		No	No			\$150.00	001584
001585	10/15/2015	C	Pureland Supply	0007		No	No			\$95.53	001585
001586	10/15/2015	C	Quill Corporation	0007		No	No			\$237.43	001586
001587	10/15/2015	C	Rachel's Challenge	0007		No	No			\$2,880.00	001587
001588	10/15/2015	C	Raptor Technologies, Inc.	0007		No	No			\$100.00	001588
001589	10/15/2015	C	Recchio-Demini/Barbara E.	0007		No	No			\$457.70	001589
001590	10/15/2015	C	Red Grammer	0007		No	No			\$750.00	001590
001591	10/15/2015	C	Reymore Chevrolet Sales	0007		No	No			\$345.77	001591
001592	10/15/2015	C	Ricoh USA, Inc.	0007		No	No			\$4,432.25	001592
001593	10/15/2015	C	Ryan/Mary E.	0007		No	No			\$19.15	001593

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer Manual C=ack

*Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001594	10/15/2015	C	Ryder/Elaine M.	0007		No	No			\$381.50	001594
001595	10/15/2015	C	S&S WORLDWIDE	0007		No	No			\$83.46	001595
001596	10/15/2015	C	S&S Library	0007		No	No			\$599.00	001596
001597	10/15/2015	C	School Health Corp	0007		No	No			\$257.02	001597
001598	10/15/2015	C	School Specialty	0007		No	No			\$541.36	001598
001599	10/15/2015	C	Seymour/Tamara R.	0007		No	No			\$282.20	001599
001600	10/15/2015	C	SFMI	0007		No	No			\$250.00	001600
001601	10/15/2015	C	Shap-On Industrial	0007		No	No			\$15.36	001601
001602	10/15/2015	C	Soble/Mary J.	0007		No	No			\$30.13	001602
001603	10/15/2015	C	Spencer/Lisa A.	0007		No	No			\$59.69	001603
001604	10/15/2015	C	Staples Advantage	0007		No	No			\$515.90	001604
001605	10/15/2015	C	Summit Professional Education	0007		No	No			\$199.99	001605
001606	10/15/2015	C	SUNY Oswego	0007		No	No			\$277.30	001606
001607	10/15/2015	C	Super Duper Publications	0007		No	No			\$16.25	001607
001608	10/15/2015	C	Swamphouse Group LLC	0007		No	No			\$1,200.00	001608
001609	10/15/2015	C	Synergy Global Solutions	0007		No	No			\$1,619.00	001609
001610	10/15/2015	C	Syracuse City Ballet	0007		No	No			\$385.00	001610
001611	10/15/2015	C	Syracuse Stage	0007		No	No			\$475.00	001611
001612	10/15/2015	C	SYSCO Food Services	0007		No	No			\$1,716.72	001612
001613	10/15/2015	C	T.S.T. BOCES	0007		No	No			\$22.50	001613
001614	10/15/2015	C	Tequipment	0007		No	No			\$11,195.00	001614
001615	10/15/2015	C	The Post Standard	0007		No	No			\$50.00	001615
001616	10/15/2015	C	THE TREE HOUSE, INC	0007		No	No			\$1,390.50	001616
001617	10/15/2015	C	Thompson/Holly J.	0007		No	No			\$380.65	001617
001618	10/15/2015	C	Time Warner Cable	0007		No	No			\$2,077.30	001618
001619	10/15/2015	C	Todd/Christopher J.	0007		No	No			\$1,500.00	001619
001620	10/15/2015	C	Tops Markets LLC	0007		No	No			\$263.21	001620
001621	10/15/2015	C	Travel Leaders	0007		No	No			\$1,410.40	001621
001622	10/15/2015	C	Trevett/Rebecca R.	0007		No	No			\$184.64	001622
001623	10/15/2015	C	Trout/Nikki L	0007		No	No			\$152.17	001623
001624	10/15/2015	C	UNIFIRST CORPORATION	0007		No	No			\$233.39	001624
001625	10/15/2015	C	United Parcel Service	0007		No	No			\$34.71	001625
001626	10/15/2015	C	Usherwood & Associates of NY	0007		No	No			\$3,951.58	001626
001627	10/15/2015	C	Var19.com	0007		No	No			\$65.44	001627
001628	10/15/2015	C	Vecchiarelli/Lana J.	0007		No	No			\$164.45	001628
001629	10/15/2015	C	Verizon	0007		No	No			\$153.66	001629
001630	10/15/2015	C	Verizon Wireless	0007		No	No			\$1,467.06	001630
001631	10/15/2015	C	W.B. Mason Co., Inc.	0007		No	No			\$87.04	001631
001632	10/15/2015	C	Waste Management of Syracuse	0007		No	No			\$1,562.71	001632
001633	10/15/2015	C	Watkins Glen Harbor Hotel	0007		No	No			\$178.00	001633

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer Manual M=Manual Check

*Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001634	10/15/2015	C	Wegmans Food Markets Inc.	0007		No	No			\$69.49	001634
001635	10/15/2015	C	Wesco Distribution, Inc.	0007		No	No			\$109.45	001635
001636	10/15/2015	C	Wex Bank	0007		No	No			\$93.09	001636
001637	10/15/2015	C	Wilson/Lynne M.	0007		No	No			\$424.73	001637
001638	10/15/2015	C	Windstream Communications	0007		No	No			\$229.94	001638
001639	10/19/2015	C	NYCSS	0007		No	No			\$75.00	001639
001640	10/19/2015	C	Oswego County Weeklies	0007		No	No			\$1,794.00	001640
001641	10/19/2015	C	PALLADIUM TIMES, INC.	0007		Yes	No			\$3,760.00	001641
001642	10/19/2015	C	Syracuse Media Group	0007		No	No			\$150.00	001642
001643	10/19/2015	C	Haas Factory Outlet	0007		No	No			\$35,494.40	001643
001644	10/19/2015	C	IRP	0007		No	No			\$2,415.00	001644
001645	10/19/2015	C	Todd/Christopher J.	0007		No	No			\$1,058.85	001645
001646	10/22/2015	C	McCrobie/Sarah C.	0007		No	No			\$29.26	001646
001647	10/22/2015	C	SICDN Registration - Laurie Hedges	0007		No	No			\$4,000.00	001647
001648	10/23/2015	C	ESSP	0007		No	No			\$1,125.00	001648
001649	10/23/2015	C	Superintendent of State Police	0007		No	No			\$15.00	001649
001650	10/26/2015	C	Construction Training Centers of NYS	0007		No	No			\$1,785.00	001650
001651	10/26/2015	C	Vinciguerra/Scott	0007		No	No			\$2,500.00	001651
001652	10/26/2015	C	Your Broadway Genius Group	0007		No	No			\$3,790.00	001652
001653	10/29/2015	C	A-VERDI	0007		No	No			\$500.00	001653
001654	10/29/2015	C	Act With Respect Always	0007		No	No			\$1,800.00	001654
001655	10/29/2015	C	Advanced Assessment Systems, Inc.	0007		No	No			\$10,915.10	001655
001656	10/29/2015	C	Advanced Educational Products	0007		No	No			\$107.34	001656
001657	10/29/2015	C	Airgas USA, Inc.	0007		No	No			\$210.00	001657
001658	10/29/2015	C	Albany Marriott	0007		No	No			\$123.00	001658
001659	10/29/2015	C	Audio Medic Technology	0007		No	No			\$150.00	001659
001660	10/29/2015	C	B&H Photo Video	0007		No	No			\$1,122.60	001660
001661	10/29/2015	C	B&T Sport Shop	0007		No	No			\$987.45	001661
001662	10/29/2015	C	Beak and Skiff	0007		No	No			\$339.50	001662
001663	10/29/2015	C	Beauty and the Beast Storytellers	0007		No	No			\$5,640.00	001663
001664	10/29/2015	C	Beck/Bradley	0007		No	No			\$106.09	001664
001665	10/29/2015	C	Benedict/Liane E.	0007		No	No			\$40.00	001665
001666	10/29/2015	C	Benigno/Giselle M.	0007		No	No			\$334.65	001666
001667	10/29/2015	C	Brown/Richard S.	0007		No	No			\$32.90	001667
001668	10/29/2015	C	Burke's Home Center	0007		No	No			\$45.29	001668
001669	10/29/2015	C	Burch's Auto Paint Supply	0007		No	No			\$114.28	001669
001670	10/29/2015	C	Calhoun Technologies World Headquarters	0007		No	No			\$123.40	001670
001671	10/29/2015	C	Campus Cafe'	0007		No	No			\$225.00	001671
001672	10/29/2015	C	Capital Region BOCES	0007		No	No			\$14,622.08	001672
001673	10/29/2015	C	Careersafe Online	0007		No	No			\$1,575.00	001673

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer (A/R), M=Mailing Check
* Payee Name is different from current vendor name.

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001674	10/29/2015	C	Cascade School Supplies, Inc.	0007		No	No			\$7.44	001674
001675	10/29/2015	C	Cayuga Oncodaga BOCES	0007		No	No			\$6,859.41	001675
001676	10/29/2015	C	CDW Government, Inc.	0007		No	No			\$16,331.10	001676
001677	10/29/2015	C	Cell Phone & Computer Repair by Team Tec	0007		No	No			\$199.98	001677
001678	10/29/2015	C	Center for Transformative Action	0007		No	No			\$3,286.00	001678
001679	10/29/2015	C	Central Square Central School District	0007		No	No			\$395.47	001679
001680	10/29/2015	C	City Electric Co.	0007		No	No			\$12.09	001680
001681	10/29/2015	C	Cleveland Museum of Art	0007		No	No			\$35.00	001681
001682	10/29/2015	C	CNI Office Supplies	0007		No	No			\$576.16	001682
001683	10/29/2015	C	CNY ARTS, INC.	0007		No	No			\$356.50	001683
001684	10/29/2015	C	CNY Costumes, Inc.	0007		No	No			\$1,200.00	001684
001685	10/29/2015	C	Cohen/Robert	0007		No	No			\$500.00	001685
001686	10/29/2015	C	Construction Training Centers of NYS	0007		No	No			\$595.00	001686
001687	10/29/2015	C	Cordone/David	0007		No	No			\$586.56	001687
001688	10/29/2015	C	Cornell University	0007		No	No			\$1,500.00	001688
001689	10/29/2015	C	Coville/Bruce	0007		No	No			\$2,800.00	001689
001690	10/29/2015	C	CPR Savers & First Aid Supply	0007		No	No			\$2,001.78	001690
001691	10/29/2015	C	Creative Conversions, Inc.	0007		No	No			\$12,534.00	001691
001692	10/29/2015	C	CRITZ FARMS	0007		No	No			\$655.00	001692
001693	10/29/2015	C	Custom Computer Specialties, Inc.	0007		No	No			\$2,136.80	001693
001694	10/29/2015	C	Custom Novelty Prints	0007		No	No			\$1,077.00	001694
001695	10/29/2015	C	Daniels/Melissa	0007		No	No			\$40.00	001695
001696	10/29/2015	C	Demo BOCES	0007		No	No			\$9,752.00	001696
001697	10/29/2015	C	DELL-BOY INC	0007		No	No			\$1,548.99	001697
001698	10/29/2015	C	Dell Marketing L.P.	0007		No	No			\$2,944.62	001698
001699	10/29/2015	C	Demoddy Burke & Brown, CPAs, LLC	0007		No	No			\$2,500.00	001699
001700	10/29/2015	C	DeSantis/Matthew D.	0007		No	No			\$86.71	001700
001701	10/29/2015	C	Duffy's Equip. Svcs. Inc.	0007		No	No			\$253.97	001701
001702	10/29/2015	C	Dupli Env'p & Graphics	0007		No	No			\$896.50	001702
001703	10/29/2015	C	Dusham/Leland H.	0007		No	No			\$40.00	001703
001704	10/29/2015	C	Dyrano LLC	0007		No	No			\$2,000.00	001704
001705	10/29/2015	C	Ene 1 BOCES	0007		No	No			\$2,413.31	001705
001706	10/29/2015	C	Euson/Roxanne M.	0007		No	No			\$40.00	001706
001707	10/29/2015	C	EXXONMOBIL	0007		No	No			\$33.27	001707
001708	10/29/2015	C	Fedex	0007		No	No			\$30.39	001708
001709	10/29/2015	C	Ferrara, Fiorenza P.C.	0007		No	No			\$5,655.47	001709
001710	10/29/2015	C	Fleming/Tracy Q.	0007		No	No			\$40.00	001710
001711	10/29/2015	C	Fox/Suzanne K.	0007		No	No			\$209.41	001711
001712	10/29/2015	C	Fulton City School Dist	0007		No	No			\$2,187.50	001712
001713	10/29/2015	C	George Eastman House	0007		No	No			\$176.00	001713

Payment Types: C=Comp for Check, A=Automated Payment, E=Electronic Transfer (Plan only), M=Manual Check

* Payee Name is different from current vendor name.

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001714	10/29/2015	C	Gerdman/Inna M.	0007		No	No			\$669.63	001714
001715	10/29/2015	C	COLUB'S OUR FARM	0007		No	No			\$685.00	001715
001716	10/29/2015	C	Govconnection, Inc.	0007		No	No			\$276.79	001716
001717	10/29/2015	C	Granger Inc.	0007		No	No			\$624.51	001717
001718	10/29/2015	C	Gramlich/Jack	0007		No	No			\$1,600.00	001718
001719	10/29/2015	C	Grasso/Jason	0007		No	No			\$300.00	001719
001720	10/29/2015	C	Greater Southern Tier Boces	0007		No	No			\$450.00	001720
001721	10/29/2015	C	Halsey/Justin P.	0007		No	No			\$20.52	001721
001722	10/29/2015	C	Hampton Inn & Suites	0007		No	No			\$608.00	001722
001723	10/29/2015	C	Hannibal Central School	0007		No	No			\$16.16	001723
001724	10/29/2015	C	Harbor Freight Tools	0007		No	No			\$198.43	001724
001725	10/29/2015	C	Hardesty/Jacqueline L.	0007		No	No			\$40.00	001725
001726	10/29/2015	C	Haun Welding Supply	0007		No	No			\$161.78	001726
001727	10/29/2015	C	Himes/Naomi E.	0007		No	No			\$393.28	001727
001728	10/29/2015	C	Hispanic Flamenco Ballet	0007		No	No			\$840.00	001728
001729	10/29/2015	C	Houghton Kiffin Co	0007		No	No			\$102.27	001729
001730	10/29/2015	C	Hyatt Regency New Orleans	0007		No	No			\$831.75	001730
001731	10/29/2015	C	Jackson/Lea	0007		No	No			\$855.00	001731
001732	10/29/2015	C	Kather/Nancy E.	0007		No	No			\$40.00	001732
001733	10/29/2015	C	Kocher/Roger L.	0007		No	No			\$40.00	001733
001734	10/29/2015	C	Kukko/Linda M.	0007		No	No			\$43.70	001734
001735	10/29/2015	C	Learning Forward	0007		No	No			\$467.00	001735
001736	10/29/2015	C	Lincenmeyr Murroe	0007		No	No			\$258.20	001736
001737	10/29/2015	C	Litwin/Eric	0007		No	No			\$1,301.00	001737
001738	10/29/2015	C	Madison Oneida BOCES	0007		No	No			\$1,290.90	001738
001739	10/29/2015	C	Marshall/Martha	0007		No	No			\$300.00	001739
001740	10/29/2015	C	Martin/Ann Marie	0007		No	No			\$487.03	001740
001741	10/29/2015	C	McCrobie/Sarah C.	0007		No	No			\$450.81	001741
001742	10/29/2015	C	McGraw-Hill School Education Holding LLC	0007		No	No			\$597.81	001742
001743	10/29/2015	C	Merry Go Round Playhouse	0007		No	No			\$14,555.00	001743
001744	10/29/2015	C	Mexico Central Schools	0007		No	No			\$463.18	001744
001745	10/29/2015	C	Mexico Central Schools	0007		No	No			\$4,548.88	001745
001746	10/29/2015	C	Mid-York Color Guard Circuit	0007		No	No			\$300.00	001746
001747	10/29/2015	C	Mitchell's Speedway Press	0007		No	No			\$5,510.20	001747
001748	10/29/2015	C	Monroe 2 Orleans BOCES	0007		No	No			\$11,120.88	001748
001749	10/29/2015	C	Moretti/Stephanie J.	0007		No	No			\$134.55	001749
001750	10/29/2015	C	MOST	0007		No	No			\$370.50	001750
001751	10/29/2015	C	MSC Industrial Supply Co.	0007		No	No			\$220.84	001751
001752	10/29/2015	C	Muench/Gregory M.	0007		No	No			\$619.55	001752

Payment Types: C=Current Check, A=Automated Payment, E=Electronic Transfer (Manual), M=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001753	10/29/2015	C	MUNSON-WILLIAMS-PROCTOR ART INSTITUTE	0007		No	No			\$275.00	001753
001754	10/29/2015	C	MUNSON-WILLIAMS-PROCTOR ART INSTITUTE	0007		No	No			\$50.00	001754
001755	10/29/2015	C	Nappi Lisa D.	0007		No	No			\$300.15	001755
001756	10/29/2015	C	National Grid	0007		No	No			\$119.91	001756
001757	10/29/2015	C	Nelson-Sukert Peri M.	0007		No	No			\$273.00	001757
001758	10/29/2015	C	Nesbitt Diana L.	0007		No	No			\$55.20	001758
001759	10/29/2015	C	Neville Kristy L.	0007		No	No			\$106.70	001759
001760	10/29/2015	C	New Haven Building Supply	0007		No	No			\$13.44	001760
001761	10/29/2015	C	New Horizons of Syracuse	0007		No	No			\$2,695.00	001761
001762	10/29/2015	C	New York State Thruway	0007		No	No			\$32.94	001762
001763	10/29/2015	C	NOCO Distribution LLC	0007		No	No			\$648.00	001763
001764	10/29/2015	C	NYS CLSA	0007		No	No			\$125.00	001764
001765	10/29/2015	C	NYS Percussion Circuit	0007		No	No			\$550.00	001765
001766	10/29/2015	C	NYSATA	0007		No	No			\$149.00	001766
001767	10/29/2015	C	NYSSMA	0007		No	No			\$90.00	001767
001768	10/29/2015	C	NYSSMA	0007		No	No			\$292.00	001768
001769	10/29/2015	C	NYSSMA	0007		No	No			\$1,314.00	001769
001770	10/29/2015	C	Oak Tree Products, Inc.	0007		No	No			\$457.34	001770
001771	10/29/2015	C	OCM BOCES	0007		No	No			\$841,943.73	001771
001772	10/29/2015	C	OCMEA	0007		No	No			\$247.00	001772
001773	10/29/2015	C	Old McDonald's Farm, LLC	0007		No	No			\$345.00	001773
001774	10/29/2015	C	Olsen Joseph T.	0007		No	No			\$40.00	001774
001775	10/29/2015	C	Oswego County Weeklies	0007		No	No			\$26.44	001775
001776	10/29/2015	C	Oswego Hospital	0007		No	No			\$250.00	001776
001777	10/29/2015	C	Oticon Inc.	0007		No	No			\$25.00	001777
001778	10/29/2015	C	OverDrive, Inc.	0007		No	No			\$12,000.00	001778
001779	10/29/2015	C	Pacemaker Steel & Piping Company	0007		No	No			\$505.00	001779
001780	10/29/2015	C	PALLADIUM TIMES, INC.	0007		No	No			\$160.69	001780
001781	10/29/2015	C	Paulino's Pizza	0007		No	No			\$57.85	001781
001782	10/29/2015	C	POMCO	0007		No	No			\$2,401.56	001782
001783	10/29/2015	C	Postmaster	0007		No	No			\$200.00	001783
001784	10/29/2015	C	Presentation Concepts Corp.	0007		No	No			\$2,469.00	001784
001785	10/29/2015	C	Proud Robyn L.	0007		No	No			\$40.00	001785
001786	10/29/2015	C	Pure and Supply	0007		No	No			\$225.00	001786
001787	10/29/2015	C	Putnam-Westchester BOCES	0007		No	No			\$4,183.60	001787
001788	10/29/2015	C	Pyramid School Products	0007		No	No			\$2,713.25	001788
001789	10/29/2015	C	Quade Mary	0007		No	No			\$48.86	001789
001790	10/29/2015	C	Rachel's Challenge	0007		No	No			\$4,800.00	001790
001791	10/29/2015	C	Radisson Hotel Corning	0007		No	No			\$356.00	001791

Payment Types: C=Computer Credit, A=Automated Payment, E=Electronic Transfer, Manual, M=Manual Check

* Payee Name is different from client vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001792	10/29/2015	C	Rechio-Demini/Barbara E.	0007		No	No			\$40.00	001792
001793	10/29/2015	C	Red Wing Shoe Store	0007		No	No			\$17,497.98	001793
001794	10/29/2015	C	Rehab Resources	0007		No	No			\$4,958.58	001794
001795	10/29/2015	C	Renzi/Jennifer E.	0007		No	No			\$130.53	001795
001796	10/29/2015	C	Reynolds Chevrolet Sales	0007		No	No			\$168.00	001796
001797	10/29/2015	C	Rinehart/Amy S.	0007		No	No			\$164.20	001797
001798	10/29/2015	C	Roberts Wesleyan College Music Dept.	0007		No	No			\$130.00	001798
001799	10/29/2015	C	Rosamond Gifford Zoo	0007		No	No			\$118.00	001799
001800	10/29/2015	C	Rupert/Daniel R.	0007		No	No			\$108.04	001800
001801	10/29/2015	C	Safeguard Waste Solutions, Inc.	0007		No	Yes	10/30/2015	Tax on invoice	\$404.00	001801
001802	10/29/2015	C	Sandy Creek Central School Dist	0007		No	No			\$53.41	001802
001803	10/29/2015	C	Scantex Business Systems	0007		No	No			\$949.20	001803
001804	10/29/2015	C	Schlastic	0007		No	No			\$2,298.00	001804
001805	10/29/2015	C	School Specialty	0007		No	No			\$649.07	001805
001806	10/29/2015	C	Server Supply com Inc.	0007		No	No			\$45.00	001806
001807	10/29/2015	C	SFMI	0007		No	No			\$1,155.00	001807
001808	10/29/2015	C	Shepherd/Michael	0007		No	No			\$40.00	001808
001809	10/29/2015	C	Smith Hamilton	0007		No	No			\$408.52	001809
001810	10/29/2015	C	Staples Advantage	0007		No	No			\$885.32	001810
001811	10/29/2015	C	STATLER HOTEL	0007		No	No			\$390.00	001811
001812	10/29/2015	C	Student Tours Internat	0007		No	No			\$5,148.00	001812
001813	10/29/2015	C	SUNY College at Oswego	0007		No	No			\$7,961.25	001813
001814	10/29/2015	C	SUNY Oswego	0007		No	No			\$140.00	001814
001815	10/29/2015	C	Syracuse Stage	0007		No	No			\$2,592.00	001815
001816	10/29/2015	C	Syracuse Stage	0007		No	No			\$950.00	001816
001817	10/29/2015	C	Sysco Food Services	0007		No	No			\$1,154.01	001817
001818	10/29/2015	C	T.S.T. BOCES	0007		No	No			\$15,965.72	001818
001819	10/29/2015	C	Tequipment	0007		No	No			\$1,336.50	001819
001820	10/29/2015	C	The Statler Hotel	0007		No	No			\$1,170.00	001820
001821	10/29/2015	C	THE TREE HOUSE, INC	0007		No	No			\$4,903.05	001821
001822	10/29/2015	C	The Wescott Group, Inc	0007		No	No			\$457.00	001822
001823	10/29/2015	C	The Wild Animal Park	0007		No	No			\$329.00	001823
001824	10/29/2015	C	There and Back, Inc.	0007		No	No			\$2,500.00	001824
001825	10/29/2015	C	Thompson/Clement	0007		No	No			\$169.05	001825
001826	10/29/2015	C	Time Warner Cable	0007		No	No			\$1,620.90	001826
001827	10/29/2015	C	Timan/Kathleen L.	0007		No	No			\$18.00	001827
001828	10/29/2015	C	Todd/Christopher J.	0007		No	No			\$2,192.79	001828
001829	10/29/2015	C	Tompkins-Seneca-Taga BOCES	0007		No	No			\$22.50	001829
001830	10/29/2015	C	Trevett/Rebecca R.	0007		No	No			\$163.85	001830
001831	10/29/2015	C	UNIFIRST CORPORATION	0007		No	No			\$217.25	001831

* Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer/Virtual, M=Manual Check

* Payee Name is different from current vendor name.

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001832	10/29/2015	C	United Parcel Service	0007		No	No			\$12.70	001832
001833	10/29/2015	C	Valiant National AV Supply	0007		No	No			\$89.00	001833
001834	10/29/2015	C	Violations Processing Center	0007		No	No			\$37.85	001834
001835	10/29/2015	C	VOLNEY MULTIPLEX	0007		No	No			\$443.40	001835
001836	10/29/2015	C	Walker's Cleaners	0007		No	No			\$484.50	001836
001837	10/29/2015	C	Wayne Finger Lakes BOCES	0007		No	No			\$3,473.80	001837
001838	10/29/2015	C	Weiss/Garrette J.	0007		No	No			\$131.49	001838
001839	10/29/2015	C	WGI Sport of the Arts	0007		No	No			\$2,790.00	001839
001840	10/29/2015	C	Williams/Ted	0007		No	No			\$206.80	001840
001841	10/29/2015	C	Windstream Communications	0007		No	No			\$552.19	001841
001842	10/29/2015	C	Woods/Jennifer L.	0007		No	No			\$11.50	001842
001843	10/29/2015	C	Yudin/P. Maria	0007		No	No			\$297.74	001843
Subtotal for Bank Account: GENERALFN - First Niagara - General Fund											
Grand Total										\$1,544,254.18	
Void Total										(\$751.26)	
Net										\$1,543,502.92	

Payment Types: C=Computer Check, A=Automatic Payment, E=Electronic Transfer, Manual, N=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: T&A Key - Key Bank - T&A Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
1609AETNA	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$4,580.00	1609AETNA
1609AMERCE	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$750.00	1609AMERCE
1609CABANK	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$1,245.00	1609CABANK
1609CAPGJA	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$200.00	1609CAPGJA
1609EMPBEN	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$1,780.00	1609EMPBEN
1609EQUIT	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$1,174.29	1609EQUIT
1609ERS4	10/23/2015	E	NYS & Local Retirement Systems	0008		No	Yes	10/30/2015	Wrong Bank	\$421.83	1609ERS4
1609ERS5	10/23/2015	E	NYS & Local Retirement Systems	0008		No	Yes	10/30/2015	Wrong Bank	\$238.91	1609ERS5
1609ERS6	10/23/2015	E	NYS & Local Retirement Systems	0008		No	Yes	10/30/2015	Wrong Bank	\$726.90	1609ERS6
1609ERSARR	10/23/2015	E	NYS & Local Retirement Systems	0008		No	Yes	10/30/2015	Wrong Bank	\$57.24	1609ERSARR
1609ERSLON	10/23/2015	E	NYS & Local Retirement Systems	0008		No	Yes	10/30/2015	Wrong Bank	\$2,298.00	1609ERSLON
1609FEDTAX	10/23/2015	E	Key Bank of Central NY	0008		No	Yes	10/30/2015	Wrong Bank	\$74,367.04	1609FEDTAX
1609FICA	10/23/2015	E	Key Bank of Central NY	0008		No	Yes	10/30/2015	Wrong Bank	\$78,654.26	1609FICA
1609FIDELI	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$925.00	1609FIDELI
1609FIRSTI	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$50.00	1609FIRSTI
1609IDSLIF	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$525.00	1609IDSLIF
1609LNCOL	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$61.90	1609LNCOL
1609MASSVA	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$100.00	1609MASSVA
1609MEDI	10/23/2015	E	Key Bank of Central NY	0008		No	Yes	10/30/2015	Wrong Bank	\$18,385.08	1609MEDI
1609MET	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$977.97	1609MET
1609NY	10/23/2015	E	Key Bank of Central NY	0008		No	Yes	10/30/2015	Wrong Bank	\$27,993.11	1609NY
1609NYSDEF	10/23/2015	E	Bank of New York	0008		No	Yes	10/30/2015	Wrong Bank	\$48.92	1609NYSDEF
1609OPPENH	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$3,364.32	1609OPPENH
1609OSWSCU	10/23/2015	E	New York State Processing Center	0008		No	Yes	10/30/2015	Wrong Bank	\$80.50	1609OSWSCU
1609UNITYM	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$50.00	1609UNITYM
1609VANGUA	10/23/2015	E	J. P. Morgan Chase	0008		No	Yes	10/30/2015	Wrong Bank	\$650.00	1609VANGUA
912764	10/30/2015	C	BOCES Supp/Employee Assn	0008		No	No			\$1,148.84	912764
912765	10/30/2015	C	BOCES Teachers Assoc.	0008		No	No			\$3,337.26	912765
912766	10/30/2015	C	NYS Teachers Retirement	0008		No	No			\$4,203.50	912766
912767	10/30/2015	C	NYS HESC	0008		No	No			\$145.43	912767
912768	10/30/2015	C	NYSUT ELT	0008		No	No			\$1,112.98	912768
912769	10/30/2015	C	Oswego County Sheriff	0008		No	No			\$674.15	912769
912770	10/30/2015	C	Preferred Group Plan, Inc	0008		No	No			\$2,609.59	912770
912771	10/30/2015	C	The S.A.A.N.Y.S.	0008		No	No			\$1,198.21	912771
912772	10/30/2015	C	U.S. DEPT OF EDUCATION	0008		No	No			\$434.32	912772
912773	10/30/2015	C	United Teaching Assistant	0008		No	No			\$1,606.31	912773
912774	10/30/2015	C	United Way of Greater	0008		No	No			\$23.50	912774
912775	10/30/2015	C	Vote/Cope	0008		No	No			\$45.00	912775
912776	10/30/2015	C	J. P. Morgan Chase	0008		No	Yes	11/2/2015	Should be electronic transfer	\$50.00	912776

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer (Manual), M=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: T&AKey - Key Bank - T&A Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
Subtotal for Bank Account: T&AKey - Key Bank - T&A Fund											
									Grand Total	\$236,281.36	
									Void Total	(\$219,691.27)	
									Net	\$16,590.09	

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001029	10/02/2015	C	HCC Life Insurance Company	0008		No	No			\$2,757.28	001029
001030	10/15/2015	C	BOCES Supp/Employee Assn	0008		No	No			\$1,148.84	001030
001031	10/15/2015	C	BOCES Teachers Assoc.	0008		No	No			\$3,307.44	001031
001032	10/15/2015	C	Frost/Karen D.	0008		No	No			\$188.20	001032
001033	10/15/2015	C	HCC Life Insurance Company	0008		No	No			\$23,482.00	001033
001034	10/15/2015	C	NYS Teachers Retirement	0008		No	No			\$4,194.00	001034
001035	10/15/2015	C	NYSHESC	0008		No	No			\$157.85	001035
001036	10/15/2015	C	NYSIF	0008		No	No			\$1,096.13	001036
001037	10/15/2015	C	NYSUT ELT	0008		No	No			\$1,112.98	001037
001038	10/15/2015	C	Oswego County Sheriff	0008		No	No			\$572.98	001038
001039	10/15/2015	C	POMCO	0008		No	No			\$20,246.41	001039
001040	10/15/2015	C	Preferred Group Plan, Inc	0008		No	No			\$914.50	001040
001041	10/15/2015	C	Preferred Group Plan, Inc	0008		No	No			\$2,608.59	001041
001042	10/15/2015	C	The Hartford	0008		No	No			\$204.43	001042
001043	10/15/2015	C	The S.A.A.N.Y.S.	0008		No	No			\$1,199.21	001043
001044	10/15/2015	C	U.S. DEPT OF EDUCATION	0008		No	No			\$434.32	001044
001045	10/15/2015	C	United Teaching Assistant	0008		No	No			\$1,606.31	001045
001046	10/15/2015	C	United Way of Greater	0008		No	No			\$21.00	001046
001047	10/15/2015	C	Vote/Cope	0008		No	No			\$45.00	001047
001048	10/30/2015	C	HAYLOR, FREYER & COON, INC.	0008		No	No	10/30/2015	Electronic transfer	\$625.00	001048
001049	10/30/2015	C	HCC Life Insurance Company	0008		No	No	10/30/2015	Electronic transfer	\$47,338.05	001049
001050	10/30/2015	C	Preferred Group Plan, Inc	0008		No	No			\$164.50	001050
001051	10/30/2015	C	Bank of New York	0008		No	No	10/30/2015	Electronic Transfer	\$48.92	001051
001052	10/30/2015	C	J. P. Morgan Chase	0008		No	No	10/30/2015	Electronic transfer	\$16,383.48	001052
001053	10/30/2015	C	Key Bank of Central NY	0008		No	No	10/30/2015	Electronic transfer	\$27,989.11	001053
001054	10/30/2015	C	Key Bank of Central NY	0008		No	No	10/30/2015	Electronic transfer	\$74,367.04	001054
001055	10/30/2015	C	Key Bank of Central NY	0008		No	No	10/30/2015	Electronic transfer	\$97,049.34	001055
001056	10/30/2015	C	New York State Processing Center	0008		No	No	10/30/2015	Electronic transfer	\$60.50	001056
001057	10/30/2015	C	NYS & Local Retirement Systems	0008		No	No	10/30/2015	Electronic transfer	\$3,742.88	001057
1069AETNA	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$4,580.00	1069AETNA
1069AMERCE	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$750.00	1069AMERCE
1069CABANK	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$1,245.00	1069CABANK
1069CAPGUA	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$200.00	1069CAPGUA
1069EMPBEN	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$1,780.00	1069EMPBEN
1069EQUIT	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$1,174.29	1069EQUIT
1069ERS4	10/30/2015	E	NYS & Local Retirement Systems	0008		No	No			\$421.83	1069ERS4
1069ERS5	10/30/2015	E	NYS & Local Retirement Systems	0008		No	No			\$238.91	1069ERS5
1069ERS6	10/30/2015	E	NYS & Local Retirement Systems	0008		No	No			\$726.90	1069ERS6
1069ERSARR	10/30/2015	E	NYS & Local Retirement Systems	0008		No	No			\$57.24	1069ERSARR
1069ERSLON	10/30/2015	E	NYS & Local Retirement Systems	0008		No	No			\$2,298.00	1069ERSLON

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer, Manual, P=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
1069FEDTAX	10/30/2015	E	Key Bank of Central NY	0008		No	No			\$74,367.04	1069FEDTAX
1069FICA	10/30/2015	E	Key Bank of Central NY	0008		No	No			\$78,654.26	1069FICA
1069FIDELI	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$825.00	1069FIDELI
1069DSLIF	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$525.00	1069DSLIF
1069LNCOL	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$61.90	1069LNCOL
1069MASSVA	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$100.00	1069MASSVA
1069MEDI	10/30/2015	E	Key Bank of Central NY	0008		No	No			\$18,365.08	1069MEDI
1069MET	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$977.97	1069MET
1069NY	10/30/2015	E	Key Bank of Central NY	0008		No	No			\$27,889.11	1069NY
1069NYSDEF	10/30/2015	E	Bank of New York	0008		No	No			\$48.92	1069NYSDEF
1069OPPENH	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$3,364.32	1069OPPENH
1069OSWSCU	10/30/2015	E	New York State Processing Center	0008		No	No			\$60.50	1069OSWSCU
1069VANGUA	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$650.00	1069VANGUA
1608AETNA	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$4,705.00	1608AETNA
1608AMERCE	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$750.00	1608AMERCE
1608CABANK	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$1,245.00	1608CABANK
1608CAPGUA	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$200.00	1608CAPGUA
1608EMPEN	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$1,780.00	1608EMPEN
1608EQUIT	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$1,080.00	1608EQUIT
1608ERS4	10/09/2015	E	NYS & Local Retirement Systems	0008		No	No			\$438.26	1608ERS4
1608ERS5	10/09/2015	E	NYS & Local Retirement Systems	0008		No	No			\$246.89	1608ERS5
1608ERS6	10/09/2015	E	NYS & Local Retirement Systems	0008		No	No			\$742.15	1608ERS6
1608ERSARR	10/09/2015	E	NYS & Local Retirement Systems	0008		No	No			\$57.24	1608ERSARR
1608ERSLON	10/09/2015	E	NYS & Local Retirement Systems	0008		No	No			\$2,274.00	1608ERSLON
1608FEDTAX	10/09/2015	E	NYS & Local Retirement Systems	0008		No	No			\$78,166.78	1608FEDTAX
1608FICA	10/09/2015	E	Key Bank of Central NY	0008		No	No			\$81,599.56	1608FICA
1608FIDELI	10/09/2015	E	Key Bank of Central NY	0008		No	No			\$925.00	1608FIDELI
1608FIRSTI	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$50.00	1608FIRSTI
1608DSLIF	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$525.00	1608DSLIF
1608LNCOL	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$61.90	1608LNCOL
1608MASSVA	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$100.00	1608MASSVA
1608MEDI	10/09/2015	E	Key Bank of Central NY	0008		No	No			\$19,083.90	1608MEDI
1608MET	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$927.97	1608MET
1608NY	10/09/2015	E	Key Bank of Central NY	0008		No	No			\$29,286.68	1608NY
1608NYSDEF	10/09/2015	E	Bank of New York	0008		No	No			\$48.92	1608NYSDEF
1608OPPENH	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$3,418.00	1608OPPENH
1608OSWSCU	10/09/2015	E	New York State Processing Center	0008		No	No			\$48.00	1608OSWSCU
1608SB	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$100.00	1608SB
1608UNITYM	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$50.00	1608UNITYM
1608VANGUA	10/09/2015	E	J. P. Morgan Chase	0008		No	No			\$650.00	1608VANGUA

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer/Manual, N=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
*809FIRST	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$50.00	1809FIRST
*809SB	10/23/2015	E	J. P. Morgan Chase	0008		No	No			\$125.00	1809SB
1809JNTYM	10/30/2015	E	J. P. Morgan Chase	0008		No	No			\$50.00	1809JNTYM
Subtotal for Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund											
										\$781,433.81	
Grand Total										(\$267,604.32)	
Void Total										\$513,829.49	
Net											
										\$2,978,331.17	
Grand Total										(\$512,173.14)	
Void Total										\$2,466,158.03	
Net											

Selection Criteria

Bank Account: All

Check date is between 10/01/2015 and 10/31/2015

Sort by: Check Number/Check Date

Printed by GISELE BENIGNO



Exceptional Education
J. E. Huber
JAMES E. HUBER
Director of Exceptional Education
P: 315.963.4315 | C: 315.402.6141
jhuber@oswegooces.org

MEMO

TO: MICHAEL SHEPHERD
FROM: VICKIE ROWE
SUBJECT: STUDENT CLUB ACCOUNT REPORT
DATE: NOVEMBER 6, 2015

Attached please find the October Student Club Account Reports for the Board of Education Meeting in November.

If you have any questions please let me know.

Attachment

Center for Instruction, Technology & Innovation
Student Club/Class Accounts Report October 1, 2015 through October 31, 2015

<u>Club/Class Account</u>	<u>10/1/2015 Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>10/31/2015 Ending Balance</u>
Adult Health Occupations	\$ 229.32	\$0.00	\$0.00	\$229.32
Auto Body	\$ 140.48	\$0.00	\$69.95	\$70.53
Campus Café	\$ 10,335.43	\$4,374.78	\$5,243.60	\$9,466.61
Deaf Education	\$ 886.77	\$101.00	\$0.00	\$987.77
Digital Media Class	\$ -	\$0.00	\$0.00	\$0.00
Law Enforcement #873	\$ 756.35	\$0.00	\$0.00	\$756.35
Retail CiTi	\$ 2,752.32	\$127.58	\$273.57	\$2,606.33
S.T.E.R.N.	\$ 42.00	\$0.00	\$24.83	\$17.17
Signature Club	\$ 3,965.21	\$0.00	\$0.00	\$3,965.21
Skills USA VICA	\$ 532.05	\$0.00	\$0.00	\$532.05
The Star Ceramics Club	\$ 435.01	\$0.00	\$131.76	\$303.25
Vocational Training Prog	\$ 1,094.17	\$0.00	\$0.00	\$1,094.17
TOTAL:	\$21,169.11	\$4,603.36	\$5,743.71	\$20,028.76



Administrative Services

KELLY R. WOOD

Treasurer

P: 315.963.4203

kwood@oswegoboces.org

INTEROFFICE MEMORANDUM

TO: MICHAEL SHEPERD
FROM: KELLY R. WOOD, TREASURER
SUBJECT: FINANCIAL REPORTS FOR THE BOARD OF EDUCATION
DATE: 11/9/2015
CC: GISELE BENIGNO

- Included in this packet please find, September 30, 2015 the following accounts:
- General Checking – The main checking account for CITI.
 - General Money Markets – Money Markets where all ACH deposits are made to and transfer out to other accounts. Money is transferred into the account to earn interest.
 - General Money Market Reserve Account - Money Market for Retirement Contribution, Employee Benefit, and Liability Reserve.
 - Federal Checking – Checking account for Adult Education, Grants, Preschool, Special Ed-Summer School.
 - Trust & Agency Checking – Checking account for employee's payroll deductions.
 - Trust & Agency Health Benefits – Checking account for employee's health benefits.
 - Trust & Agency Health Money Market – The health Insurance reserve for active and retired employees. Money is transferred into the account to earn interest.
 - Trust & Agency Payroll – Checking account for the payment of the net payroll.
 - Capital – Checking account for all our capital projects.
 - Capital Money Market – Money is transferred into the account to earn interest.
 - OCTC Excess Fund – Oswego County Teacher Center excess savings account.
 - The Accounts Receivable Balance reflects all account balances as of October 31, 2015. Please contact me if you have any questions.

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer

Center for Instruction, Technology & Innovation
TREASURER'S REPORT
September 30, 2015

First Niagara / Chase Community Bank	(A) Checking (789)	(B) Money Bank (797)	(C) MM-Reserve (798)	(D) MM-Other (800)	(E) Cash (801)	(F) Health-Other (802)	(G) Health-Res (803)	(H) Payroll (799)	(I) Capital-Comm Cat MM-Debit (796)	(J) Total (905)
Beginning Balance	1,128,260.32	600,438.22	3,882,607.27	402,209.66	192,451.64	90,111.98	2,546,499.20	0.00	5,347,524.14	150,082.47
Cash Receipts	12,087,207.32	8,915,803.36	879.64	3.26	2,629,004.32	728,035.27	18,972.01	1,609,536.56	2,411.56	24,752,792.59
Cash Disbursement	(12,203,794.12)	(8,998,910.90)			(4,439,505.65)	(646,177.32)		(1,609,536.56)	(15,683.00)	(24,885,885.46)
Transfer from MM										0.00
Items in Transit										0.00
Ending Balance	1,014,272.72	920,361.68	3,883,226.51	402,212.92	141,951.30	18,108.57	1,564,489.76	0.00	5,336,905.10	14,022,071.11
Balance per Bank	2,394,434.36	500,956.68								
Deposits in Transit			3,882,607.27	402,212.92	375,831.38	474,571.35	2,546,499.20	8,201.90	5,336,725.12	15,772,433.43
Transfer out/standing					120.00			279.99		299.99
Check Outstanding	(1,260,160.95)				(5,999.30)	(114,040.99)				(156,040.99)
Ending Balance	1,014,272.72	920,361.68	3,883,226.51	402,212.92	141,951.30	18,108.57	1,564,489.76	0.00	5,336,905.10	14,022,071.11

Key Bank	(A) Checking (805)	(B) Money Bank (797)	(C) MM-Reserve (798)	(D) MM-Other (800)	(E) Cash (801)	(F) Health-Other (802)	(G) Health-Res (803)	(H) Payroll (799)	(I) Capital-Comm Cat MM-Debit (796)	(J) Total (905)
Beginning Balance	31,621.67	32,715.42	16,322.17	77,572.85	40,248.87	140,200.07	0.00	18,892.01	372,305.04	
Cash Receipts	1,280,151.71	281,881.32		179,670.38	0.00	17,357.20	179.59	1,759,245.00		
Cash Disbursement	(1,272,876.72)	(281,881.32)	(16,002.17)	(179,670.38)	(1,646.15)	(172,840.00)	(179.59)	(18,892.01)	(1,318,055.04)	
Transfer from MM										0.00
Items in Transit										0.00
Ending Balance	39,897.66	32,715.42	0.00	107,582.45	28,602.72	7,589.77	0.00	0.00	215,716.83	
Balance per Bank	44,460.04	32,715.42								
Deposits in Transit			107,582.45	107,582.45	28,602.72	17,357.20	1,759,245.00	2,163.80	340,794.59	
Transfer out/standing					0.00					0.00
Check Outstanding	(5,562.38)				(115.83)	(7,776.15)	(2,023.84)	(179.59)	(18,892.01)	
Ending Balance	39,897.66	32,715.42	0.00	107,582.45	28,602.72	7,589.77	0.00	0.00	215,716.83	

Account Receivable Balance YTD as of:	10/31/2015	10/31/2015	10/31/2015	10/31/2015	10/31/2015	10/31/2015	10/31/2015	10/31/2015	10/31/2015	10/31/2015
General Fund										
Accounting Contract Payments	\$ 2,482,281.75									
Current Contract Payments	\$ 4,799,237.38									
Misc. Invoices	\$ 27,256,451.13									
Total	\$ 27,256,451.13	\$ 7,256,451.13	\$ 7,256,451.13	\$ 7,256,451.13	\$ 7,256,451.13	\$ 7,256,451.13	\$ 7,256,451.13	\$ 7,256,451.13	\$ 7,256,451.13	\$ 7,256,451.13
Center for Charter & Community Education	\$ 170,860.20									
Adult Education Receivable	\$ 42,921.10									
Contract Payments	\$ 18,059.92									
Misc. Invoices	\$ 231,841.15									
Total	\$ 231,841.15	\$ 231,841.15	\$ 231,841.15	\$ 231,841.15	\$ 231,841.15	\$ 231,841.15	\$ 231,841.15	\$ 231,841.15	\$ 231,841.15	\$ 231,841.15

Respectfully Submitted,
KELLY B. WOOD
TREASURER



Administrative Services

GISÈLE BENIGNO

Coordinator of Business Administration, PR & Special Projects

P: 315.963.4241 | C: 315.297.1830

gbenigno@oswegooces.org

MEMORANDUM

TO: Michael Sheperd
Assistant Superintendent for Administrative Services

FROM: Gisèle Benigno
Coordinator of Business Administration, PR & Special Projects

RE: Budget Status Report & Budget Transfers Greater than \$50K

DATE: November 9, 2015

Enclosed is the Budget Status Report as of October 31, 2015.

The Center for Instruction, Technology & Innovation 2015-2016 initial budget is \$45,339,055. The report indicates adjustments totaling \$3,007,019 resulting in a current budget for 2015-2016 of \$48,346,074.

There were no budget transfers greater than \$50,000 between October 1, 2015 and October 31, 2015.

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer

OSWEGO COUNTY BOCES
Budget Status Report As Of: 10/31/2015
Fiscal Year: 2016

Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
001 ADMINISTRATION		6,943,351.00	25,920.00	6,970,471.00	997,247.14	1,332,785.56	4,240,438.28	4,228,147.29
002 CAPITAL PROJECTS		390,815.00	3.00	390,815.00	13,481.25	149,945.75	227,408.33	226,158.00
101 CAREER & TECHNICAL EDUCATION		6,442,028.00	74,615.07	6,516,543.07	881,377.43	4,603,924.30	1,031,341.34	1,022,377.72
200 Staffing 11:2:3 OCM BOCES		253,500.00	3.00	263,503.00	38,994.30	0.00	224,505.70	224,505.70
201 Exceptional Education 12:1:1		674,283.00	3.00	674,283.00	101,710.18	356,998.14	215,578.69	206,755.83
202 2:1:1 1/2 Day Work Study		419,091.00	3.00	419,091.00	88,378.12	258,526.62	91,686.26	91,572.28
203 Exceptional Education 12:1:4		373,324.00	3.00	373,324.00	53,035.50	258,109.16	62,179.24	61,336.44
205 Exceptional Education 8:1:1		121,340.00	3.00	121,343.00	3,254.76	22,872.18	95,713.06	95,713.06
206 Staffing 1:3:1		0.00	2,833.50	2,833.50	2,833.50	0.00	0.00	0.00
207 Exceptional Education 6:1:1		3,632,739.00	3.00	3,632,739.00	516,433.41	2,833,869.07	307,666.52	307,270.64
208 Staffing 12:1:1		0.00	558,716.00	538,716.00	55,554.15	333,271.25	134,793.50	134,756.40
209 RESOURCE ROOM/NSLNT TCHR SVCS		249,995.00	0.00	249,995.00	34,963.26	181,413.88	33,575.07	33,575.07
212 Deaf Hearing - OCM		222,300.00	0.00	222,300.00	56,633.38	0.00	165,666.62	165,666.62
217 Exceptional Education Day Treatment		2,216,732.00	186,112.29	2,386,894.29	298,571.78	1,279,474.38	808,848.13	799,157.36
223 Exceptional Education 1:1 TEACHER ASSIST		3,186,346.00	0.00	3,186,049.00	483,711.53	2,207,905.43	494,432.04	494,432.04
300 Visually Impaired OCM BOCES		9,000.00	0.00	9,000.00	1,052.17	0.00	7,947.83	7,947.83
302 ITINERANT - VISUALLY IMPAIRED		482,304.00	185.70	482,389.70	85,253.26	382,925.50	14,805.94	14,805.94
303 ITINERANT - HEARING IMPAIRED		1,266,462.00	4,478.00	1,271,940.00	237,364.24	995,491.04	37,464.72	37,464.72
305 ITINERANT - SPEECH THERAPIST		268,923.00	0.00	268,923.00	41,554.98	187,401.63	39,966.42	39,966.42
307 Jln: WBL Opportunities		17,877.00	0.00	17,877.00	279.23	0.00	17,597.77	17,597.77
316 Sch Food Supervisor Wayne Finger		0.00	3,884.50	6,684.52	12,158.30	0.00	-3,473.80	-3,473.80
319 Inherent Claims Auditor		7,241.00	0.00	7,241.00	2,086.06	4,750.58	392.26	392.26
321 ITINERANT - PUBLIC RELATIONS		272,642.00	-698.60	271,943.40	104,701.18	185,432.12	-18,189.90	-18,369.90
352 HANDICAPPED: OTHER ITINERANT		755,008.00	0.00	755,008.00	131,491.12	628,468.61	-4,951.73	-4,951.73
355 Drivers Education - 10 Month		264,379.00	0.00	264,379.00	31,365.71	65,733.68	167,281.61	167,281.61
401 Alternative Education - OCM		27,000.00	0.00	27,000.00	5,520.30	0.00	21,480.00	21,480.00
402 Project Explore Programs		1,071,154.00	156,536.00	1,228,702.00	220,889.58	362,514.35	143,198.09	142,881.79
406 GIFTED AND TALENTED PROGRAMS		25,641.00	0.00	25,641.00	1,133.67	3,460.00	21,047.33	21,047.33
407 Alt. Ed Behavioral Intervention		0.00	557,355.00	557,355.00	78,565.03	364,658.79	113,321.18	113,367.48
409 Alt. Ed-Secondary-X-C Jeff Lewis		16,000.00	0.00	16,000.00	2,743.30	0.00	13,256.70	13,256.70
412 EQUIVALENT ATTENDANCE EDUCATION		0.00	128,364.95	128,364.96	22,502.74	85,024.15	18,838.07	18,838.07
414 SUMMER SCHOOL - GENERAL EDUCATION		623,910.00	-10,394.99	619,515.01	447,817.17	91,508.58	80,189.25	75,835.94
415 PERFORMING ARTS - AESTHETIC EDUCATION		1,259,815.00	17,973.25	1,278,588.25	180,645.73	580,069.18	535,873.34	506,786.84
418 EXPLORATORY ENRICHMENT & PLANETARIUM		354,881.00	44,489.19	399,470.19	91,459.00	126,782.95	178,228.24	158,350.76
419 ENVIRONMENTAL EDUCATION		6,500.00	3.00	6,500.00	1,280.00	0.00	5,220.00	5,220.00
423 Hospital Bound Instruction-TST, BOCES		500.00	3.00	500.00	-170.37	0.00	670.37	670.37
425 Exploratory Enrichment		3,500.00	0.00	3,500.00	615.00	0.00	2,885.00	2,885.00
426 Hospital Bound Instruction-OCM BOCES		7,500.00	0.00	7,500.00	0.00	0.00	7,500.00	7,500.00
428 Challenge Learning - Monroe #1		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	1,000.00

OSWEGO COUNTY BOCES
Budget Status Report As Of: 10/31/2015
Fiscal Year: 2016

Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
441 Hospital Edu CEWW X-C		500.00	0.00	500.00	0.00	0.00	500.00	500.00
450 E-Learning - Cayuga Onondaga		30,000.00	0.00	30,000.00	3,073.82	0.00	26,926.18	26,926.18
472 E-Learning Connect- OCM		87,500.00	0.00	87,500.00	17,019.46	0.00	70,480.54	70,480.54
477 DISTANCE LEARNING		229,774.00	1,343.70	230,822.70	46,402.66	120,322.02	64,098.02	64,098.02
502 Extracurricular Act Coord Jeff Lewis		1,000.00	0.00	1,000.00	56.50	0.00	943.50	943.50
504 STAFF DEVELOP-HOSTS & READING RECOVERY		93,500.00	0.00	93,500.00	0.00	0.00	93,500.00	93,500.00
507 PLANNING - INSTRUCTIONAL SUPPORT		0.00	3,062.50	3,062.50	0.00	3,062.50	0.00	0.00
509 Instructional Technology-OCM BOCES		2,855,500.00	389,150.23	2,754,650.23	601,211.26	0.00	2,153,438.97	2,153,438.97
511 LEARNING TECHNOLOGIES		177,354.00	35,505.81	212,859.81	101,093.85	106,208.97	5,566.99	-5,471.41
512 LIBRARY MEDIA		132,791.00	0.00	132,791.00	78,433.11	33,028.20	21,334.69	21,334.69
515 INSTRUCTIONAL TECHNOLOGY (CLO)		2,161,850.00	126,286.90	2,288,146.90	592,478.91	421,621.56	1,274,046.43	1,271,258.43
517 MODEL SCHOOLS		528,985.00	0.00	528,985.00	155,165.79	315,742.18	58,077.03	57,895.03
522 Inter Schoastic Coord Jeff Lewis		0.00	551.73	551.73	551.73	0.00	0.00	0.00
528 HOME SCHOOL COORDINATION		17,167.00	0.00	17,167.00	4,119.17	2,803.17	10,254.66	10,254.66
527 Home School GST BOCES		0.00	450.00	450.00	900.00	0.00	-450.00	-450.00
528 Academic Decathlon- OCM		600.00	0.00	600.00	0.00	0.00	600.00	600.00
532 Staff Development Other		0.00	3,330.00	3,330.00	2,188.31	0.00	841.69	841.69
533 SCHOOL/CURR IMPROVEMENT		1,035,141.00	163,192.65	1,198,333.65	259,251.09	592,488.38	346,593.58	339,394.63
534 LIBRARY AUTOMATION		50,068.00	0.00	50,068.00	12,309.32	17,003.58	20,754.39	20,754.39
535 Library Automation-OCM BOCES		22,000.00	0.00	22,000.00	4,350.30	0.00	17,650.00	17,650.00
537 LIBRARY COOPERATIVE COLLECTION DEVELOPME		239,092.00	12,098.10	250,178.10	175,093.43	25,364.56	49,720.11	49,720.11
538 Technical Service - OCM		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	1,000.00
541 ISS Curriculum Improvement Monroe 2		20,000.00	0.00	20,000.00	11,046.30	0.00	8,954.00	8,954.00
542 ISS Curriculum Improvement-TST BOCES		0.00	30.00	30.00	52.50	0.00	-22.50	-22.50
546 ISS Curriculum Improvement-Capital Reg		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	4,000.00
548 ISS Curriculum- OCM BOCES		159,000.00	0.00	159,000.00	35,150.82	0.00	122,849.18	122,849.18
553 School/Curriculum Improvement Eric 1		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	1,500.00
556 Model Schools- Genesee Valley		200.00	0.00	200.00	0.00	0.00	200.00	200.00
593 INSTRUCTIONAL MATERIALS DEVELOPMENT		220,000.00	0.00	220,000.00	15,350.00	0.00	204,650.00	204,650.00
598 PRINTING		522,069.00	226,784.78	748,853.78	164,134.90	303,419.30	281,299.58	281,273.45
600 Pupil Transportation- OCM BOCES		700.00	356.40	1,056.40	1,112.80	0.00	-56.40	-56.40
601 TELECOMMUNICATIONS		925,000.00	0.00	925,000.00	180,877.36	0.00	744,122.64	744,122.64
602 TELEPHONE INTERCONNECT		550,000.00	0.00	550,000.00	104,523.08	0.00	445,476.92	445,476.92
604 NEGOTIATIONS		7,700.00	0.00	7,700.00	0.00	0.00	7,700.00	7,700.00
605 Planning Service-Eric 1 BOCES		26,500.00	0.00	26,500.00	7,049.92	0.00	19,450.08	19,450.08
606 COMPUTER SERVICE: ADM X-CONT OCM BOCES		3,250,000.00	0.00	3,250,000.00	679,848.16	0.00	2,570,151.84	2,570,151.84
608 Recruiting		12,000.00	0.00	12,000.00	1,653.60	0.00	10,346.40	10,346.40
610 PLANNING: MANAGEMENT SUPPORT		0.00	0.00	0.00	1,633.32	-11,000.00	9,366.68	9,366.68
611 SUBSTITUTE COORDINATION		25,148.00	0.00	25,148.00	3,522.15	-4,350.91	18,274.94	18,274.94

OSWEGO COUNTY BOCES

Budget Status Report As Of: 10/31/2015
Fiscal Year: 2016

Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
612 SCHOOL SAFETY RISK MANAGEMENT		215,398.00	32,125.00	247,523.00	56,207.19	111,602.42	79,713.39	79,965.94
617 Sub Coordination OCM		37,000.00	0.00	37,000.00	8,182.50	0.00	28,817.50	23,817.50
618 CBO - FINANCIAL TRACKING SRVC		37,000.00	0.00	37,000.00	9,175.00	0.00	27,825.00	27,825.00
620 Negotiations -OCM BOCES		80,000.00	0.00	80,000.00	20,062.00	0.00	59,938.00	59,918.00
622 GASB 45 -Capital Region BOCES		40,000.00	0.00	40,000.00	19,043.44	-13,000.00	30,956.56	30,956.56
623 GASB 45 Planning-Clinton Essex BOCES		10,000.00	0.00	10,000.00	1,200.00	0.00	8,800.00	3,800.00
624 Planning Service: Mgt-Questar III		28,500.00	30.00	28,530.00	31,700.00	-3,170.00	3.00	0.00
627 Negotiations-Cayuga Oneida BOCES		69,500.00	0.00	69,500.00	15,353.25	0.00	54,146.75	54,146.75
630 EMPLOYEE ASSISTANCE PROGRAM		43,500.00	0.00	43,500.00	13,005.50	0.00	30,493.50	30,493.50
631 Medicaid Reimbursement Processing		0.00	0.00	0.00	577.00	0.00	-577.00	-577.00
635 STAC Processing - OCM		10,000.00	0.00	10,000.00	1,000.00	0.00	9,000.00	9,000.00
637 Planning Service, Management		0.00	54,924.00	54,924.00	29,183.87	6,310.15	59,429.98	59,429.98
638 Rrds Mgmt R/M		0.00	35,099.00	35,099.00	0.00	3,785.00	32,314.00	32,314.00
639 Computer Service: Management Madison One		0.00	1,290.90	1,290.90	2,581.80	0.00	-1,290.90	-1,290.90
655 Employee Benefit- Albany		3,500.00	12,825.73	16,325.73	21,813.46	0.00	-5,487.73	-5,487.73
665 Medicaid Reimbursement Processing		77,500.00	0.00	77,500.00	13,454.00	0.00	64,046.00	64,046.00
673 COOPERATIVE PURCHASING		37,744.00	-1,851.00	35,893.00	48,491.12	23,423.11	11,992.77	11,992.77
671 Energy Management OCM BOCES		47,500.00	0.00	47,500.00	9,412.00	0.00	38,088.00	38,088.00
676 Employee Benefit Coordination OCM BOCES		160,000.00	0.00	160,000.00	42,362.25	0.00	117,637.75	117,637.75
680 Asset (Records Mgmt)		20,000.00	0.00	20,000.00	1,340.00	0.00	18,660.00	18,660.00
701 OPERATIONS & MAINTENANCE		0.00	61,086.23	61,086.23	691,391.52	-1,172,295.34	541,993.52	513,920.03
705 Speech Impaired		0.00	0.00	0.00	25.53	190.47	-216.00	-216.00
711 INTERNAL TECHNOLOGY SUPPORT		0.00	57,250.24	57,250.24	301,273.41	-474,655.75	230,627.59	211,200.92
712 INSTRUCTIONAL SUPPORT SVCS ADMIN		0.00	-1,250.00	-1,250.00	80,433.16	-192,831.71	111,143.53	110,503.32
713 Internal Security		0.00	0.00	0.00	6,302.42	-40,466.54	32,164.12	32,164.12
720 Exceptional Education Administration		0.00	37,999.70	37,999.70	247,265.26	-235,587.52	27,321.96	27,140.84
721 STUDENT SERVICES ADMINISTRATION		0.00	-10,248.87	-10,248.87	164,460.15	-335,791.55	142,082.53	142,082.53
732 Counsel Services		0.00	0.00	0.00	330.30	0.00	-330.30	-330.30
Total GENERAL FUND		45,339,055.00	3,007,018.54	48,346,073.54	10,415,479.83	17,961,350.74	19,949,243.67	19,763,206.95

MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Bid Award #B16-4020 Snowplowing and Sanding Services
DATE: 11/13/2015
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CiTi) coordinated a one-time snowplowing bid to select one vendor to provide snowplowing and sanding services at CiTi's leased property at 80 Dutch Ridge Road, Oswego, NY 13126.

Snowplowing and Sanding Services Bid B16-4020 solicited for a seasonal price for snowplowing and sanding services for the 2015-2016 winter season, defined as November 19, 2015 – April 15, 2016. Additionally, the bid requested a per hour price to utilize loader services to push back or move snow piles if requested by CiTi during the winter season.

Bid B16-4020 was opened on Thursday, November 12, 2015 at 2:00 p.m. In addition to advertising the bid in the Palladium Times and posting the bid electronically on the CiTi website, solicitations were emailed directly to two (2) vendors. The following two (2) vendors responded with proposals for the solicitation:

Vendor Name	Seasonal Price	Loader Services
Allen Chase Enterprises, Inc.	\$9,800.00	\$85.00 per hour
D&S Landscaping of CNY, Inc.	\$8,000.00	\$125.00 per hour

Analysis: Both vendors met the specifications of the bid with D&S Landscaping of CNY, Inc. providing the most advantageous seasonal price for snowplowing and sanding services.

Recommendation: The CiTi Snowplowing and Sanding Services Bid B16-4020 be awarded to D&S Landscaping of CNY, Inc. with a contract date of November 19, 2015 to April 15, 2016.

Total Award: \$8,000.00 with an option to utilize loader services at rate of \$125.00 per hour.

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114
Christopher J. Todd, District Superintendent/Executive Officer

Center for Instruction, Technology & Innovation
MEMORANDUM

TO: CiTi Board of Education
Mr. Christopher Todd

FROM: Mary Soble
Claims Auditor

DATE: November 9, 2015

RE: October Claims Auditor's Report

Attached is a claims auditor's summary report for the month of October. This information details specific issues found in the warrants as well as the corrective action that was taken.

October, 2015

Items of concern:

Center for Instruction, Technology & Innovation
Internal Claims Auditor's Report

Date: 10/30/15 (Capital)

[illegible]

**Center for Instruction, Technology & Innovation
Internal Claims Auditor's Report**

Date: 10/30/15 (General)

[illegible]

Internal Claims Auditor's Report

Date: 10/30/15 (Federal)

[illegible]



Cooperative Purchasing

AMY S. RHINEHART
School Purchasing Officer
P: 315.963.4253 | C: 315.297.3214
arhinehart@CiTiboces.org

MEMORANDUM

TO: Michael Sheperd, Assistant Superintendent for Administrative Services
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Resolution to Accept Add-on Agreements in Erie 1 BOCES Bid
DATE: October 22, 2015
CC: Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

Erie 1 BOCES vetted an add-on group of agreements for the NYSITCC consortium contract for software/learning packages and licensing. Please find attached, a resolution, which, when adopted will allow CiTi to purchase from the add-on vendors.

CiTi adopted the original resolution to participate in this consortium contract at the June 17, 2015 board of education meeting.

Thank you for your consideration of this matter.

Enclosure

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114
Christopher J. Todd, District Superintendent/Executive Officer

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for Lightsail, Redbird Math, Newsela, Pearson Education, AKJ Books, Thinkmap Inc, Vocabulary.com, and,

WHEREAS, The Center for Instruction, Technology & Innovation is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Center for Instruction, Technology & Innovation Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

CERTIFICATION

It is hereby certified that the above motion was approved by the Center for Instruction, Technology & Innovation Board of Education at its meeting, duly noticed, held on November 18, 2015.

Dated _____, 2015

Board Clerk



INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd *MJS*
Assistant Superintendent for Administrative Services

SUBJECT: Resolution to Approve Lease of Dutch Ridge Road Complex

DATE: 11/10/2015

Please find attached for Board consideration and approval a Resolution Approving Lease of the Dutch Ridge Road Complex. This resolution has been prepared by our attorney in support of the Lease Agreement between Northeast Sports Source, Inc. and Oswego County BOCES (CITI) for use of the premises located at 80 Dutch Ridge Road, Oswego, New York, for our Alternative Education program.

Please let me know if you have any questions.

MJS:mak

Enclosure

BOCES RESOLUTION APPROVING LEASE

At a Regular Meeting of the Board of Education of the Oswego County Board of Cooperative Educational Services (the "BOCES"), held on November 18, 2015, at the Center for Instruction, Technology & Innovation, located at 179 County Route 64, Mexico, County of Oswego, State of New York;

WHEREAS, Northeast Sports Source (the "Owner") is the Owner of real property located at 80 Dutch Ridge Road, County of Oswego, State of New York, which consists of an approximately 10,005 +/- sq. ft. building; and

WHEREAS, the BOCES desires to lease the premises in order to facilitate the provision of educational services; and

WHEREAS, the BOCES has considered the terms set forth in a proposed lease agreement between the parties; and

NOW, THEREFORE, be it resolved as follows:

1. The Board determines the lease to be in the best interest of the supervisory District in that the leased space meets the program needs and no other space is available to accommodate the program at the BOCES. Moreover, the lease is at, or below, fair market value.
2. The Lease Agreement between the BOCES and the Owner is contingent upon the terms set forth in the agreement, including approval of the Lease Agreement by the Commissioner of Education and the issuance of a Certificate of Occupancy.
3. The Lease is hereby approved and the Board President is authorized to execute the same, retroactively to the effective date of the lease.
4. This resolution shall take effect immediately.

Dated: _____, 2015

LEASE AGREEMENT

Made this 24th day of August, 2015, by and between Northeast Sports Source, Inc. of 3883 County Route 57, Oswego, New York (hereinafter referred to as Landlord) and The Center for Instruction, Technology & Innovation (Oswego County BOCES) a body duly created pursuant to the laws of the State of New York with an office located at 179 County Route 64, Mexico, New York 13114 (hereinafter referred to as Tenant).

WHEREAS, Tenant has demonstrated the need for additional space and seeks to lease a portion of premises located at 80 Dutch Ridge Road, Oswego, New York, including the existing building, athletic field and parking lot located thereon, with rights of ingress and egress, for the purpose of operating its programs and activities; and

WHEREAS, the Landlord has suitable spaces currently available which meets the tenants requirement; and

NOW, THEREFORE, in consideration of the promises set forth herein, and such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

Premises and Term

Subject to the terms and conditions set forth herein, Landlord hereby exclusively leases and grants to Tenant that portion of premises 80 Dutch Ridge Road, Oswego, New York consisting of the now existing building (1), the athletic field and the parking lot located thereon, with rights of ingress and egress, beginning on the 1st day of September, 2015, and ending at 12:00 P.M. (noon) on the 31st day of August, 2016, unless sooner terminated as hereinafter set forth. It is understood the Landlord may permit other entities to utilize the premises when school is not in session or outside of the school day. The Tenant shall not be responsible for the conduct of any third party that utilizes the premises, nor any damages associated with any third party use of the premises.

Renewal

Tenant shall have the option to renew this lease upon terms and conditions to be mutually agreed upon by Landlord and Tenant. Should Landlord, at its sole option, determine it is in its best interest to not renew, Landlord shall provide Tenant one hundred twenty (120) days written notice in advance of the term expiration. Should Tenant, at its sole option determine it is in its best interest to not renew, Tenant shall provide Landlord sixty (60) days written notice in advance of the term expiration. Continued rent owed in accordance with term extension as determined necessary to comply with minimum notices due to either party's failure to notify within specified timeframes shall be prorated in accordance with the number of months of actual occupancy.

Rent

The rent for the term is Thirty Thousand Dollars (\$30,000.00), which Tenant agrees to pay to Landlord, at Landlord's address above-stated, in two (2) equal installment of Fifteen Thousand Dollars (\$15,000.00), with the first installment of \$15,000.00 to be paid on or before January 1, 2016, for the rental period September 1, 2015 - January 31, 2016 and the second installment of \$15,000.00 to be paid on or before August 1, 2016, for the rental period February 1, 2016 - August 31, 2016.

Agreement to Lease and Pay Rent

Landlord represents and warrants to Tenant that Landlord holds legal title to the premises in its name, and has all necessary right, title and authority to enter into this Lease and perform Landlord's obligations hereunder. Landlord leases the premises to Tenant for the Term, in "As Is" working condition. Following inspection by the Tenant and when Tenant is satisfied that the elevator, heating, electrical system, phone lines, air conditioning, water heater and fire system are in working condition, the Tenant agrees to be responsible for routine maintenance of the systems and shall ensure same are in working order, at Tenant's sole expense. Tenant shall also repair any damage attributable to its occupancy of the premises. Landlord shall, at Landlord's sole expense, maintain the structural integrity of the Leased Premises, including without limitation, the roof, foundation, exterior walls, windows, window glass, plate glass, doors, parking lots, sidewalks, driveways, and water, sewer or utility pipes, water or utility meters serving the Leased Premises. Landlord shall repair and replace, as necessary, all major systems serving the Leased Premises considered to be beyond routine maintenance, which is tenant's responsibility, at tenant's sole expense, as a result of degraded structural integrity, including, without limitation, electrical systems, heating systems and plumbing systems. Tenant shall give notice to Landlord or Landlord's agent of the need for repairs or maintenance of which Tenant has actual knowledge. All repairs, replacements and maintenance shall comply with the regulations of the Commissioner of Education of the State of New York, Compilation of Codes Rules and Regulations ("NYCRR") Title 8 Part 155. Notwithstanding anything contained herein, the parties agree that Tenant shall be under no obligation to make structural repairs to the Leased Premises.

Ancillary Services

Tenant agrees to pay the Rent and other maintenance and insurance charges as required by this lease, including gas, electricity, water, lawn care and plowing/snow removal when required for the Tenant's programs, routine building maintenance, custodial services during the periods the premises are occupied by the Tenant's programs, athletic field and ground maintenance as needed and shall insure the premises against all hazards, including, but not limited to, fire and premises liability;

Conditions Precedent To

The obligation of Tenant to enter into this Lease and fulfill its obligations under this Lease shall be subject to the following conditions:

(a) Approvals. This Lease and any modifications, including redesignation of the Leased Premises are contingent upon approval by the Tenant's Board of Education, the Commissioner of Education of New York State, issuance of a Certificate of Occupancy by the New York State Education Department Office of Facilities Planning and compliance with the New York Education Law and all applicable regulations promulgated thereunder.

(b) Funding. The obligation of Tenant to enter into this Agreement and fulfill its obligations shall be subject to the approval and appointment of funding by one or more governmental bodies or agencies. If adequate funding to enable Tenant to meet the terms of this Agreement is not provided, reduced or terminated, making it impossible or impracticable for the Tenant to perform hereunder, the Tenant may terminate this Agreement upon sixty (60) days written notice to Landlord. Upon terminating this Agreement, Tenant shall have no further obligations hereunder.

Insurance

- (a) Tenant shall carry adequate comprehensive general liability insurance with limits of not less than \$1,000,000.00 naming the Landlord as an additional insured. Tenant shall also maintain automobile liability coverage on Tenant's vehicles parked by the tenant with policy limits of not less than One Million (\$1,000,000.00) Dollars and Workers' Compensation at statutory limits, as well as an employer's liability policy with a policy limit of not less than statutory. Tenant shall be responsible for insuring any of Tenant's personal property located in the Leased Premises.
- (b) Landlord shall maintain its property and liability insurance policies on the premises during the Term of this agreement naming Tenant as additional insured. Landlord shall also maintain any existing automobile liability, workers' compensation and employer's liability policies at existing levels. The premiums for such insurance shall be paid by Landlord, as required, and Tenant shall be furnished with proof of insurance upon request.

Indemnity

- (a) Tenant shall defend, indemnify and hold the Landlord harmless for any and all claims, damages, liabilities or expenses arising out of (a) Tenant's use of the premises or the building, (b) any and all claims arising from any breach or default in the performance of any obligation of Tenant, (c) any act, omission or negligence of Tenant, its agents, invitees or employees; excluding acts or losses caused by Landlord's negligence. Tenant

further releases Landlord from liability for any damages sustained by Tenant or any other person claiming by, through or under Tenant due to the premises, the building, or any part thereof or any appurtenances thereto becoming out of repair so long as such disrepair is not caused by the act, error, omission or negligence of the Landlord, or due to the happening of any accident, including, but not limited to any damage caused by water, snow, windstorm, tornado, gas, steam, electrician wiring, plumbing, heating apparatus, so long as such accident is not caused by the act of omission or negligence of the Landlord. Landlord shall not be liable for any damage to or loss of Tenant's personal property, inventory, fixtures or improvements, from any cause whatsoever, except the affirmative acts or proven negligence of Landlord, and then only to the extent not covered by insurance to be obtained by Tenant.

- (b) Landlord shall defend, indemnify and hold the Tenant harmless for any and all claims, damages, liabilities or expenses arising out of (i) Landlord's use of the premises or the building, (ii) any and all claims arising from any breach or default in the performance of any obligation of Landlord, (iii) any act, omission or negligence of Landlord, its agents, invitees or employees; excluding acts or losses caused by Tenant's negligence. Landlord further releases Tenant from liability for any damages sustained by Landlord or any other person claiming by, through or under Landlord due to the premises, the building, or any part thereof or any appurtenances thereto becoming out of repair so long as such disrepair is not caused by the act, error, omission or negligence of the Tenant, or due to the happening of any accident, including, but not limited to any damage caused by water, snow, windstorm, tornado, gas, steam, electrician wiring, plumbing, heating apparatus, so long as such accident is not caused by the act of omission or negligence of the Tenant. Tenant shall not be liable for any damage to or loss of Landlord's personal property, inventory, fixtures or improvements, from any cause whatsoever, except the affirmative acts or proven negligence of Tenant, and then only to the extent not covered by insurance to be obtained by Landlord.

Default

In the event either party claims default by the other party under this lease, it shall give written notice of the default to the allegedly defaulting party, and such defaulting party shall have thirty (30) days after written notice to cure such default. If Tenant fails to pay the rent or any part of the rent when it becomes due or otherwise fails to meet any obligation or duty of Tenant pursuant to this lease, following failure of Tenant to cure such default as previously described, the Landlord may sue Tenant for it, or re-enter the premises, or use any legal remedy.

Accelerated Termination of Lease

Following opportunity to cure as specified in the default provision of this agreement, this lease shall immediately terminate, upon Landlord's election, in the event that the Tenant files or has filed against Tenant, a petition in bankruptcy or Tenant defaults, for a period of thirty (30) or

more days, in meeting the terms and obligations of this agreement. Furthermore, if the Leased Premises shall be damaged by fire or other casualty and the Leased Premises are rendered wholly untenable as determined by the local fire marshal or such other duly-authorized entity having jurisdiction over said matters, either party may, at its option, cancel and terminate this Lease by giving notice in writing, within thirty (30) days of the occurrence of the event causing the damage, whereupon the term of this Lease shall terminate upon the thirtieth (30th) day after such notice is given and Tenant shall vacate the Leased Premises and surrender the same to Landlord.

Taxes

The Landlord agrees to pay all taxes levied upon the premises during the term.

"As Is" Condition

Tenant takes the premises in "As Is" condition and represents that Landlord has not represented to or guaranteed the premises to be fit for purposes of habitation and that Landlord has made no representations in reference to the condition or use availability of the premises. Except as otherwise stated, Tenant shall be fully responsible for the use and condition of the premises and for the premises' conformity with all applicable governmental standards..

Alteration and Modification of Premises and Liens Thereon

Tenant shall not have the right to alter or modify the premises until it receives Landlord's written approval of Tenant's plans therefor. However, Tenant has the right to install signage upon the same areas upon which pre-existing signs are located.

Landlord agrees to install push bars on all exit doors leading to the athletic field and shall install an emergency exit window in each downstairs room.

No person, firm or corporation shall have a right to file any liens on the subject premises; Tenant shall give actual advance notice to any contractors, subcontractors or suppliers of goods, labor or services that such liens will not be valid.

Any such improvements, alterations or modifications to the premises made by Tenant shall remain upon Tenant's vacating the premises and inure to the benefit of the Landlord, without claim for payment therefor by Tenant to Landlord.

Assignment and Subletting

This lease may not be assigned or the premises sublet without the Landlord's prior written approval.

Subordination of Lease

This lease is subordinate to any mortgage(s) that now exist, or may hereafter be given by Landlord, with respect to the premises.

Conflicts

It is acknowledged this lease shall be void and unenforceable if entered in violation of General Municipal Law §801 or New York State Education Law §410.

Compliance with Laws

Each party shall comply with all statutes, ordinances, rules, orders, regulations and requirements of the federal, state and local governments and of any and all their departments and bureaus applicable to the Leased Premises, for the correction, prevention, abatement of nuisances or other grievances, in, upon, or connected with the Leased Premises during the Term; and also shall comply promptly with all applicable rules, orders and regulations of the New York Board of Fire Underwriters, or any other similar body.

Right of Entry

Tenant agrees that Landlord and Landlord's agents and other representatives shall have the right to enter into and upon the Leased Premises, or any part thereof, at all reasonable hours for the purpose of examining the same, or making such repairs or alterations therein as may be necessary for the safety and preservation thereof. Such right of entry shall be upon reasonable notice to Tenant and upon announcement of arrival to the Administrator in charge prior to entering the building beyond the main office.

Waiver of Jury Trial

Tenant gives up all right to a trial by jury in any claim related to this lease or the use of the premises during the term.

End of Term

Tenant agrees that at the end of the term, Tenant will surrender the premises in as good condition as now, except for ordinary wear (exclusive of damage for which insurance coverage is available) and damage by the elements (exclusive of insurable damage). Effective upon

termination of this Lease and surrender of the Leased Premises by Tenant, the parties shall be released thereby and neither party shall have any further liability to the other for any matters arising under this Lease, except for Rent, and other items which accrued prior to the effective date of termination and are then unpaid or which this Lease provides shall survive its termination.

Real Estate Commissions

The parties hereby acknowledge that Century 21 Galloway Realty has brought the parties together upon this Lease and Landlord agrees to pay Century 21 Galloway Realty commission of Seven Percent (7%) based upon this one year lease's rental amount of \$30,000.00. The parties acknowledge that the Tenant has no obligation or responsibility for any real estate commission associated with this Lease.

Successors

This lease is binding on all parties who lawfully succeed to the rights or take the place of the Landlord or Tenant.

Entire Agreement, Changes, Severability, Waiver

This Lease contains the entire understanding between the parties with respect to the subject matter hereof. All prior negotiations between the parties are merged into this Lease and there are no promises, agreements, conditions, undertakings, warranties or representations, oral or written, express or implied, between the parties other than as set forth in this Lease. This Lease shall not be modified, amended, altered or changed except by a writing duly executed by Landlord and Tenant, or their successors or assigns. Any provisions of this Lease found to be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remainder of this Lease. The waiver by either party of any breach by the other of any term, covenant or condition hereof shall not operate as a waiver of any subsequent breach hereof.

Notices

All communications given in connection with this Lease shall be deemed to have been validly made or given when delivered personally, or five (5) days after properly deposited with the United States Postal Service, postage prepaid certified or registered mail, return receipt requested or with a nationally recognized overnight courier service to the respective addresses set forth below; provided, however, that notice shall be deemed sufficiently given if delivery is refused by the intended recipient or cannot be completed because the intended recipient has not notified the sender of a changed address in accordance with this provision:

(a) If to Landlord:

Judy Quale-Dunsmoor
Northeast Sports Source, Inc. / John Dunsmoor Farms, Inc.
3383 County Route 57
Oswego, New York
(315) 529-1783


(b) If to Tenant:

Michael J. Sheperd, Assistant Superintendent
Center for Instruction, Technology & Innovation
179 County Route 64
Mexico, NY 13114
(315) 963-4260

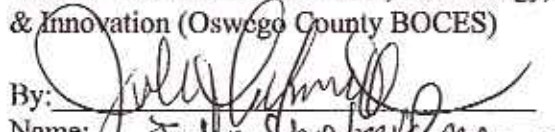
Signatures

Each individual executing this Agreement on behalf of the respective party represents and warrants that he/she is duly authorized to execute and deliver this Agreement. In the case of the Tenant, written approval of the Commissioner of Education is required and which approval Tenant shall use its best efforts to obtain as expeditiously as possible. The parties have signed this lease as of the date first set forth on the first page.

Landlord: Northeast Sports Source, Inc.

By: 
Name: Judith A. Quale-Dunsmoor
Title: President

Tenant: Center for Instruction, Technology,
& Innovation (Oswego County BOCES)

By: 
Name: John Sheperd
Title: CITI BOCES President



INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd *MJS*
Assistant Superintendent for Administrative Services

SUBJECT: Resolution to Approve Lease of Wilber Hall at SUNY Oswego

DATE: 11/10/2015

Please find attached for Board consideration and approval a Resolution Approving Lease of Wilber Hall at SUNY Oswego. This resolution has been prepared by our attorney in support of Revocable Permit Contract #X000378 between the State University of New York/College at Oswego and Oswego County BOCES (CITI) for use of B/5 Wilber Hall for our Alternative Education program.

Please let me know if you have any questions.

MJS:mak

Enclosure

BOCES RESOLUTION APPROVING LEASE

At a Regular Meeting of the Board of Education of the Oswego County Board of Cooperative Educational Services (the "BOCES"), held on November 18, 2015, at the Center for Instruction, Technology & Innovation, located at 179 County Route 64, Mexico, County of Oswego, State of New York;

WHEREAS, the State University of New York (the "Owner") is the Owner of real property located in Wilber Hall at the State University of New York/College at Oswego, County of Oswego, State of New York, which consists of an approximately 2,133 +/- sq. ft. building; and

WHEREAS, the BOCES desires to lease the premises in order to facilitate the provision of educational services; and

WHEREAS, the BOCES has considered the terms set forth in a proposed lease agreement between the parties; and

NOW, THEREFORE, be it resolved as follows:

1. The Board determines the lease to be in the best interest of the supervisory District in that the leased space meets the program needs and no other space is available to accommodate the program at the BOCES. Moreover, the lease is at, or below, fair market value.
2. The Lease Agreement between the BOCES and the Owner is contingent upon the terms set forth in the agreement, including approval of the Lease Agreement by the Commissioner of Education and the issuance of a Certificate of Occupancy.
3. The Lease is hereby approved and the Board President is authorized to execute the same, retroactively to the effective date of the lease.
4. This resolution shall take effect immediately.

Dated: _____, 2015

**STATE UNIVERSITY OF NEW YORK/COLLEGE AT OSWEGO
REVOCABLE PERMIT**

THIS AGREEMENT, made this July 1st day of, 2015, by and between the STATE UNIVERSITY OF NEW YORK, an educational corporation organized and existing under the laws of the State of New York, and having its principal place of business located at State University Plaza, Albany, New York 12246, hereinafter referred to as "State University", acting for and on behalf of the State University at Oswego hereinafter referred to as the ("College"), and the Oswego County Board of Cooperative Educational Services, also known as Oswego BOCES, having their principal place of business located at 179 County Route 64, Mexico, New York 13114 referred to as the "Permittee" and or "BOCES". The State University and Permittee collectively, may hereinafter be referred to as the "Parties," as in the parties to this Agreement.

WITNESSETH:

WHEREAS, the Permittee will be conducting an on-campus activity which requires certain facilities and activities; hereinafter referred to as the ("activity");

WHEREAS, State University has such facilities and services available at the College, and

AND WHEREAS, the parties desire to enter into an agreement whereby State University will make such facilities and services available to the Permittee for the activity

NOW, THEREFORE, be it known that a revocable permit is hereby granted to the Permittee, subject to the terms and conditions as hereinafter provided, to use the facilities and services designated in "Exhibit B" on the date(s) and at the times specified thereon.

1. State University shall supply all ordinary and necessary water, gas, electricity, light, heat and sewerage facilities for the premises. Unless specifically indicated otherwise in Exhibit B, no telephone service shall be provided by State University to Permittee hereunder.
2. The Permittee shall take good care of the premises, fixtures and appurtenances to preserve the premises in good order and condition. State University represents and warrants that the premises are safe for the purposes for which they will be used pursuant to this permit and shall be kept safe for such purposes during the duration of the permit
3. Upon the prior written approval by State University, the Permittee may use other areas of the College Campus upon the same terms and conditions as provided herein.
4. In consideration of the facilities and services to be provided by State University as enumerated herein, the Permittee agrees to reimburse State University in accordance with the costs or services stipulated on the Attached EXHIBIT C and any other extraordinary costs incurred by the College to meet the requirements of the Permittee. Payment shall be made by the Permittee within thirty (30) days of receipt of an official billing statement from the College. The form and manner of presentation of the statement shall be mutually agreed upon by the Permittee and the College.

5. The Permittee shall be responsible for any and all damages or loss by theft or otherwise of property whether such property shall belong to State University or to others, and for injury to persons (including death) which may in any way result from the operation or conducting of the activities, or may be caused by any of the persons involved in the activities, whether or not directly caused by the Permittee.

6. The Permittee shall be responsible for and shall use reasonable efforts to maintain good discipline and proper behavior on the part of all persons in any way involved with the activities and agrees to remove any personnel involved in the activities whose actions, or failure to act, shall in the sole judgment of State University, after consulting with the Permittee, be deemed to be detrimental to State University.

7. In addition to the authority of State University of New York under paragraph 22, if, in the judgment of State University, activities of any personnel in any way involved in the activities should be such that State University, after consultation with the Permittee, shall determine that the continuation of the activities for the then remaining period covered by this agreement shall be contrary to the best interest of State University, State University may terminate this agreement without liability of any kind whatsoever therefor, and the Permittee and all personnel so involved shall be thereupon removed from State University premises.

8. This agreement shall be interpreted according to the laws of the State of New York. The Permittee shall comply with established University and College regulations and policies and with all laws, rules, orders, regulations, and requirements of Federal, State and municipal governments applicable thereto including the provisions contained in the rider attached hereto and made a part hereof as EXHIBIT "A". If necessary, Permittee shall obtain and keep in force at its sole cost and expense, any permits or licenses which may be required by any local, State or Federal Governmental body. State University or College shall notify Permittee if it knows or becomes aware of the need for any such license or permit.

9. The Permittee agrees that the issuance of this permit shall in no way diminish the statutory authorization of State University to possession, pursuant to the Education Law, of the State controlled property to which this permit relates; nor shall the dominion and control by State University over the said State property be in any way diminished.

10. The Permittee specifically agrees that this permit does not create the relationship of landlord and tenant between State University and the Permittee regarding the use of the State controlled property to which this permit relates.

11. The Permittee specifically agrees that this permit shall be void and of no further force and effect upon any use of the State controlled property to which this permit relates which is inconsistent with State Law or which in any way conflicts with the purposes or objectives of State University. State University hereby warrants and represents that the intended use by Permittee does not violate any existing rule or regulation of State University.

12. Upon removal from said premises, the Permittee shall, at its sole cost and expense, restore the premises as nearly as possible to the condition in which these premises were in when the use by the Permittee began, other than ordinary wear and tear to the premises.

13. The Permittee shall have the right, so long as this permit shall remain in force, to enter upon said State lands for the purpose of maintaining, operating and using premises designated in Exhibit B.

14. The Permittee specifically agrees not to hold itself out as representing the State of New York or State University of New York in connection with the use of the State-owned property to which this permit relates, nor shall the name of the State of New York or the State University of New York be used by Permittee for any purpose without prior approval of the State University.

15. The Permittee assumes all risk incidental to the use of said premises and shall be solely responsible for any and all accidents and injuries to persons and property (including death) arising out of or in connection with the activities, use of facilities, its appurtenances and the surrounding grounds and hereby covenants and agrees to indemnify and hold harmless the People of the State of New York and the State University of New York from any and all claims, suits, actions, damages and costs of every nature and description arising out of or relating to the use of the facilities, its appurtenances and the surrounding grounds or the violation by said Permittee, its agents, employees or contractors of any law, code, order, ordinance, rule or regulation in connection therewith. The Permittee further agrees, on being requested to do so, to assume the defense and to defend, at its own cost and expense, any action brought at any time against the People of the State of New York and/or the State University of New York in connection with the claims, suits and losses, as aforesaid. State University to the fullest extent authorized by State law and decisions thereunder, shall be responsible for any claims, costs, damages or injuries to persons or property of whatever kind or nature arising out of and as a result of the negligence if the State University, its officers and employees. This agreement does not apply to any liability, claim, damage, suit or judgment arising from the acts done, or omissions made, by or on behalf of any party other than the State University, the College, or their respective officers or employees.

16. The Permittee agrees to provide the College with a liability insurance policy in the amount of \$1,000,000 per occurrence, \$3,000,000 in the aggregate, naming the State University of New York, as an additional insured covering property damage, personal injury or death arising out of the use of University facilities. During the term of this Permit the Permittee agrees to provide the college a valid certificate of Worker's Compensation Insurance and a valid Certificate of Disability Benefits issued by your insurance carrier which evidences worker compensation and disability insurance in accordance with the laws of the State of New York. The Permittee further agrees to send the College designee a copy of any notice of cancellation of any such policy in place, renewal certificate of insurance or new certificate of insurance naming such SUNY, as an additional insured, within five (5) business days, to:

State University of New York at Oswego
7060 State Route 104
Purchasing Department
402 Calkin Hall
Oswego, NY 13126

17. Except as provided for in paragraph 18 herein, the Permittee specifically agrees that if this permit is cancelled or terminated for any reason, the Permittee shall have no claim

against the State of New York nor its officers and employees, and the State of New York, its officers and employees shall be relieved from any and all liability.

18. Subject to the availability of lawful appropriation and consistent with the New York State Court of Claims Act, the State University shall hold the Permittee harmless from and indemnify it for any final judgment of a court of competent jurisdiction to the extent attributable to the negligence of the State University or of its officers or employees when acting within the course and scope of their employment in connection with this Agreement.

19. SUNY shall have the right to terminate this contract early for: (i) unavailability of funds; (ii) cause; (iii) convenience, or (iv) in the event the State Finance Law sections 139-j and 139-k certifications are found to be intentionally false or intentionally incomplete are found to be intentionally false or intentionally incomplete.

With respect to clause 19 (iii) above, "SUNY shall have the right to terminate this contract for: (iii) convenience":

Where as to the extent practical with the needs of the SUNY, agreement termination as outlined in section 17 (iii) shall be preceded by a 90 day notice to the BOCES.

20. Any notice to either party hereunder must be in writing signed by the party giving it and shall be served either personally or by registered mail addressed as follows:

TO THE COLLEGE:

State University of New York at Oswego
Nicholas Lyons
Vice President of
Administration and Finance
705 Culkin Hall
Oswego, NY 13126

TO THE PERMITTEE:

Oswego County Board of Cooperative Educational Services
179 County Route 64
Mexico, New York 13114
Attn: Michael Sheperd,
Assistant Superintendent for Administrative Services

Or to such other addressee as may be hereafter designated by notice. All notices become effective only when received by the addressee.

21. This agreement constitutes the entire agreement of the parties hereto and all previous communications between the parties, whether written or oral, with reference to the subject matter of this contract are hereby superseded.

22. The relationship of the Permittee to State University and the State of New York arising out of this agreement shall be that of independent contractor.

23. The permission hereby granted shall *(be effective for the duration of July 1, 2015 to June 30, 2016)* and may be revoked at any time without cause. Upon revocation of the permission hereby granted and notice thereof served either in person or by certified mail, return receipt

requested, said Permittee shall and will promptly discontinue the use of the premises and shall thereupon remove all of its property from the premises and shall restore the premises to the same condition it was in before use by the Permittee commenced, except that this permit shall terminate at the close of business on June 30, 2016 in any event, if not sooner revoked. Under no circumstances shall State University of New York be held liable for damages of any kind, either direct or indirect, for termination of this permit.

24. The parties' hereby annex New York University standard Contract "Exhibit A" to this agreement. In case of any conflict between the terms of Exhibits A and any other term(s) in this agreement or any other document made a part hereof, the terms of Exhibit A shall control.

IN WITNESS WHEREOF, the Permittee has caused this instrument to be sealed and signed by its duly authorized officer, and the State University has caused this instrument to be executed by its duly authorized officer.

STATE UNIVERSITY OF NEW YORK

By: Nicholas Lyons Date 8/17/15
Nicholas Lyons, Vice President
For Administration and Finance

By: Michael J. Shepard, Asst. Supt. Date 8/11/15
Amy Rhinehart School Purchasing
Officer Date 8/11/15
Official Representative of Oswego BOCES Permittee

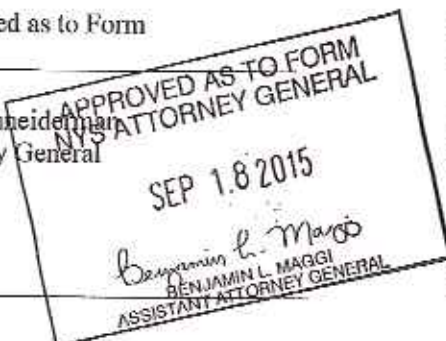
NAME (Print) MICHAEL J. SHEPARD Amy Rhinehart

(Approval of the State Comptroller and Attorney General are required when the value or reasonably estimated value of the State's non-monetary consideration exceeds \$10,000.)
Section 112 (3) New York State Finance Law

Approved as to Form
Date _____

Eric Schneiderman
Attorney General

By _____



Approved and Filed
Date _____

Thomas DiNapoli
State Comptroller

By _____



ACKNOWLEDGMENT BY INDIVIDUAL

STATE OF NEW YORK)
COUNTY OF Oswego)SS.:

On this 11th day of August, 2015 before me personally came Michael Sheperd and Amy Rhinehart, to me known and known to me to be the person described in and who executed the foregoing instrument and he/she acknowledged to me that he/she executed the same.

Melissa A. Allard

Notary Public
MELISSA A. ALLARD
Notary Public State of New York
No. 4996178
Qualified in Oswego County
Commission Expires May 16, 2016

ACKNOWLEDGMENT BY UNINCORPORATED ASSOCIATION

STATE OF NEW YORK)
COUNTY OF _____)SS.:

On this _____ day of _____, 20____, before me personally came _____, to me known and known to me to be the person who executed the above instrument, who, being duly sworn by me, did for himself/herself depose and say that he/she is a member of the firm of _____ and that he/she executed the foregoing instrument in the firm's name of _____, and that he/she had authority to sign same, and he/she did duly acknowledge to me that he/she executed the same as the act and deed of said firm of _____, for the uses and purposes mentioned therein.

Notary Public

ACKNOWLEDGMENT BY CORPORATION

STATE OF NEW YORK)
COUNTY OF _____)SS.:

On this _____ day of _____, 20____, before me personally came _____, to me known, who being duly sworn, did depose and say that he/she resided in _____, that he/she is the _____ of the _____, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal, that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

Notary Public

Standard Contract Clauses

State University of New York

EXHIBIT A

February 11, 2014

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a Contractor, licensor, licensee, lessor, lessee or any other party):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. PROHIBITION AGAINST ASSIGNMENT Except for the assignment of its right to receive payments subject to Article 5-A of the State Finance Law, the Contractor selected to perform the services herein are prohibited in accordance with Section 138 of the State Finance Law from assigning, transferring, conveying, subletting or otherwise disposing of its rights, title or interest in the contract without the prior written consent of SUNY and attempts to do so are null and void. Notwithstanding the foregoing, SUNY may, with the concurrence of the New York Office of State Comptroller, waive prior written consent of the assignment, transfer, conveyance, sublease or other disposition of a contract let pursuant to Article XI of the State Finance Law if the assignment, transfer, conveyance, sublease or other disposition is due to a reorganization, merger or consolidation of Contractor's its business entity or enterprise and Contractor so certifies to SUNY. SUNY retains the right, as provided in Section 138 of the State Finance Law, to accept or reject an assignment, transfer, conveyance, sublease or other disposition of the contract, and to require that any Contractor demonstrate its responsibility to do business with SUNY.

3. COMPTROLLER'S APPROVAL. (a) In accordance with Section 112 of the State Finance Law, Section 355 of New York State Education Law, and § NYCRR 316, Comptroller's approval is not required for the following contracts: (i) materials; (ii) equipment and supplies, including computer equipment; (iii) motor vehicles; (iv) construction; (v) construction-related services; (vi) printing; and (vii) goods for State University health care facilities, including contracts for goods made with joint or group purchasing arrangements.

(b) Comptroller's approval is required for the following contracts: (i) contracts for services not listed in Paragraph (3)(a) above made by a State University campus or health care facility certified by the Vice Chancellor and Chief Financial Officer, if the contract value exceeds \$250,000; (ii) contracts for services not listed in Paragraph (3)(a) above made by a State University campus not certified by the Vice Chancellor and Chief Financial Officer, if the contract value exceeds \$50,000; (iii) contracts for services not listed in Paragraph (3)(a) above made by health care facilities not certified by the Vice Chancellor and Chief Financial Officer, if the contract value exceeds \$75,000; (iv) contracts whereby the State University agrees to give something other than money, when the value or reasonably estimated value of such consideration exceeds \$10,000; (v) contracts for real property transactions if the contract value exceeds \$50,000; (vi) all other contracts not listed in Paragraph (3)(a) above, if the contract value exceeds \$50,000, e.g. SUNY acquisition of a business and New York State Finance Article 11-B contracts and (vii) amendments for any amount to contracts not listed in Paragraph (3)(a) above, when as so amended, the contract exceeds the threshold amounts stated in Paragraph (b) herein. However, such pre-approval shall not be required for any contract established as a centralized contract through the Office of General Services or

for a purchase order or other transaction issued under such centralized contract.

(c) Any contract that requires Comptroller approval shall not be valid, effective or binding upon the State University until it has been approved by the Comptroller and filed in the Comptroller's office.

4. WORKERS' COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

5. NON-DISCRIMINATION REQUIREMENTS. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, (including gender identity or expression), national origin, sexual orientation, military status, age, disability, predisposing genetic characteristics, marital status or domestic violence victim status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work

contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by SUNY of any SUNY-approved sums due and owing for work done upon the project.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based on the submission of competitive bids, Contractor affirms, under penalty of perjury, and each person signing on behalf of Contractor, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered it to SUNY a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2 NYCRR 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for six

(6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as SUNY and its representatives and entities involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. SUNY shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate SUNY official, in writing, that said Records should not be disclosed; and (ii) said Records shall be sufficiently identified; and (iii) designation of said Records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, SUNY's or the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION.

Identification Number(s). Every invoice or New York State Claim for Payment submitted to the State University of New York by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State University of New York is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of the State University of New York contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN.

(a) In accordance with Section 312 of the Executive Law and 5 NYCRR 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition,

construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

(1) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(2) At SUNY's request, Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and

(3) Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

(b) Contractor will include the provisions of "1", "2" and "3", above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a Contractor or sub-contractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this section. SUNY shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, SUNY shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. **CONFLICTING TERMS.** In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Exhibit A, the terms of this Exhibit A shall control.

14. **GOVERNING LAW.** This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. **LATE PAYMENT.** Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. **NO ARBITRATION.** Disputes involving this contract, including the breach or alleged breach

thereof, may not be submitted to binding arbitration (except where statutorily authorized) but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. **SERVICE OF PROCESS.** In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. **PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS.** The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of State Finance Law §165 (Use of Tropical Hardwoods), which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this law will be the responsibility of the contractor to establish to meet with the approval of the State. In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in Section 165 of the State Finance Law. Any such use must meet with the approval of the State, otherwise, the bid may not be considered responsive. Under bidder certification, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. **MacBRIDE FAIR EMPLOYMENT PRINCIPLES.** In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that Contractor and any individual or legal entity in which the Contractor holds a ten percent or greater ownership interest and any individual or legal entity that holds a ten percent or greater ownership interest in the Contractor either (a) have no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165(5) of the State Finance Law), and shall permit independent monitoring of compliance with such principles.

20. OMNIBUS PROCUREMENT ACT OF 1992.

It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business
30 South Pearl St., 7th Floor
Albany, NY 12245
Tel: 518-292-5100
Fax: 518-292-6884
email: opa@esd.ny.gov

A directory of certified minority and women-

owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business
Development
833 Third Avenue
New York, NY 10017
212-803-2414

email: mwbcecertification@esd.ny.gov
<https://my.newyorkcontracts.com/FrontEnd/VendorSearchPublic.asp>

The Omnibus Procurement Act of 1992 requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

(a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to SUNY;

(b) The Contractor has complied with the Federal Equal Employment Opportunity Act of 1972 (P.L. 92-281), as amended;

(c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Search Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The contractor agrees to document these efforts and to provide said documentation to the State upon request; and

(d) The Contractor acknowledges notice that SUNY may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with SUNY in these efforts.

21. RECIPROCITY AND SANCTIONS

PROVISIONS. Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act of 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively) require that they be denied contracts which they would otherwise obtain. Contact the NYS Department of Economic Development, Division for Small Business, 30 South Pearl Street, Albany, New York 12245, for a current list of jurisdictions subject to this

provision.

22. COMPLIANCE WITH NEW YORK STATE INFORMATION SECURITY BREACH AND NOTIFICATION ACT. Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law Section 899-aa; State Technology Law Section 208).

23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW. If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental health and mental health services, accounting, auditing, paralegal, legal or similar services, then in accordance with Section 163(4-g) of the State Finance Law, the Contractor shall timely, accurately and properly comply with the requirement to submit an annual employment report for the contract to SUNY, the Department of Civil Service and the State Comptroller.

24. PURCHASES OF APPAREL AND SPORTS EQUIPMENT. In accordance with State Finance Law Section 165(7), SUNY may determine that a bidder on a contract for the purchase of apparel or sports equipment is not a responsible bidder as defined in State Finance Law Section 163 based on (a) the labor standards applicable to the manufacture of the apparel or sports equipment, including employee compensation, working conditions, employee rights to form unions and the use of child labor; or (b) bidder's failure to provide information sufficient for SUNY to determine the labor conditions applicable to the manufacture of the apparel or sports equipment.

25. PROCUREMENT LOBBYING. To the extent this agreement is a "procurement contract" as defined by State Finance Law Sections 139-j and 139-k, by signing this agreement the contractor certifies and affirms that all disclosures made in accordance with State Finance Law Sections 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the State may terminate the agreement by providing written notification to the Contractor in accordance with the terms of the agreement.

26. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS. To the extent this agreement is a contract as defined by Tax Law Section 5-a, if the Contractor fails to make the certification required by Tax Law

Section 5-a or if during the term of the contract, the Department of Taxation and Finance or SUNY discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the agreement, if SUNY determines that such action is in the best interests of the State.

27. IRAN DIVESTMENT ACT. By entering into this Agreement, Contractor certifies in accordance with State Finance Law §165-a that it is not on the "Entities Determined to be Non-Responsive Bidders/Offerers pursuant to the New York State Iran Divestment Act of 2012" ("Prohibited Entities List") posted at: <http://www.oqs.ny.gov/about/areas/docs/ListofEntities.pdf>

Contractor further certifies that it will not utilize on this Contract any subcontractor that is identified on the Prohibited Entities List. Contractor agrees that should it seek to renew or extend this Contract, it must provide the same certification at the time the Contract is renewed or extended. Contractor also agrees that any proposed Assignee of this Contract will be required to certify that it is not on the Prohibited Entities List before the contract assignment will be approved by the State.

During the term of the Contract, should the state agency receive information that a person (as defined in State Finance Law §165-a) is in violation of the above-referenced certifications, the state agency will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then the state agency shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The state agency reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

THE FOLLOWING PROVISIONS SHALL APPLY ONLY TO THOSE CONTRACTS TO WHICH A HOSPITAL OR OTHER HEALTH SERVICE FACILITY IS A PARTY

28. Notwithstanding any other provision in this contract, the hospital or other health service facility remains responsible for insuring that any service provided pursuant to this contract complies with all pertinent provisions of Federal, state and local statutes, rules and regulations. In the foregoing sentence, the word "service" shall be construed to refer to the health care service rendered by the hospital or other health service facility.

29. (a) In accordance with the 1980 Omnibus Reconciliation Act (Public Law 96-499), Contractor hereby agrees that until the expiration of four years after the furnishing of services under this agreement, Contractor shall make available upon written request to the Secretary of Health and Human Services, or upon request, to the Comptroller General of the United States or any of their duly authorized representatives, copies of this contract, books, documents and records of the Contractor that are necessary to certify the nature and extent of the costs hereunder.

(b) If Contractor carries out any of the duties of the contract hereunder, through a subcontract having a value or cost of \$10,000 or more over a twelve-month period, such subcontract shall contain a clause to the effect that, until the expiration of four years after the furnishing of such services pursuant to such subcontract, the subcontractor shall make available upon written request to the Secretary of Health and Human Services or upon request to the Comptroller General of the United States, or any of their duly authorized representatives, copies of the subcontract and books, documents and records of the subcontractor that are necessary to verify the nature and extent of the costs of such subcontract.

(c) The provisions of this section shall apply only to such contracts as are within the definition established by the Health Care Financing Administration, as may be amended or modified from time to time.

EXHIBIT B

Oswego County BOCES Wilber Hall

1. Property to be used: B/5 Wilber Hall, 2133 square feet of space. Daily from 7:00 a. m. to 6:00 p.m.
2. Length of Use: Twelve (12) months commencing Month July 1, 2015 and expiring, at midnight June 30, 2016,
3. Payment Terms: As Exhibit C.
4. Intended Use of Property by the BOCES: For use by the Center for Instructional Technology and Innovation Program of BOCES (CITI).
5. Services to be furnished by the Lessor: Provide and pay for heat, electricity, and custodial services. The Lessor will assume responsibility for minor repairs and normal maintenance. Parking for BOCES employees will be provided free of charge. Use of the inbound and outbound Campus mail system will also be provided. Technology services as listed below, separate from space rental fees, will be billed accordingly.
6. Services to be furnished by BOCES: BOCES will provide all of the materials, supplies, and equipment needed for the CITI Program. Knowledge of and compliance with all University policies is required.

7. Technology, Telephone, Network Services

- Technology services for Ethernet and wireless connectivity for BOCES computers as per Campus Technology service rates and rules
- Ethernet patch cables to connect BOCES computers to the wired network
- Appropriate user names and passwords are required to use the network, wireless, annual device connection fee is required as listed Exhibit C.
- Help Desk services for any network problems that cannot be resolved by BOCES first-tier support staff. The Help Desk will provide assistance in diagnosis of the problem and may provide resolutions. If the Help Desk is unable to provide a resolution, a trouble ticket will be filed and a priority assigned to it. Priorities range from low to high. Upon the opening of a high-priority trouble ticket, every effort will be made to resolve the issues as soon as possible. Based on the problem, the Help Desk technicians will quickly determine which CTS resources must be informed for quick response.
- When possible, notification will be sent ahead of time informing of upcoming network outages.
- Telephone extensions will be provided in Wilber Hall at rates listed in Exhibit C. Usage charges will be billed monthly by campus Technology Services (CTS), separately from rent payment.
- Access to the College's Ethernet or wireless network. Each BOCES user must have a unique account to use the network. Accounts may not be shared. Accounts will be issued for

specifically identified users upon request. A one-time activation fee per user account will be charged per exhibit C.

- Lessor (CTS department) will separately invoice BOCES for Technology charges no later than September 30 of each year for the annual fee for this agreement. Monthly fees for telephone usage and network services requested by BOCES will be billed on the first of each month. BOCES will pay each invoice within 60 days of receipt.

With respect to technology use, BOCES acknowledges the following responsibilities:

- Knowledge of and compliance with all University policies, including the Campus Computer and Network Acceptable Use Policy, and the SUNY Oswego Acceptable Use Policy, and copyright law.
- Informing its staff of all relevant University policies regarding computer use, hardware connection to the network infrastructure, and of proper contact procedures for seeking help (including being prepared to supply the following information:
- Physical hardware address, wall jack numbers, building/room number, software application and version, and description of problem and exact error messages).
- Keeping machines up-to-date with the latest security patches and anti-virus software (McAfee or other software provided that it is compatible with the campus network).
- Where it can be configured, Windows Automatic Updates or Apple Software
- Updates will be enabled on all computers.

6. Items to be furnished by BOCES: Some equipment including computers (and other related devices), desks, chairs and storage cabinets will be provided and paid for by BOCES. Ownership of this equipment will remain with the BOCES and will be removed if and when BOCES no longer rents these premises.

8. The Permittee shall have the right to cancel this contract upon a written 60 day notice to the college in the event the funds permitting said program are terminated through events beyond the BOCES Control. As resolution requesting termination with caused, signed by the BOCES Board of Directors. Should BOCES vacate the space prior to the conclusion of the term, the Lessor shall be reimburse BOCES one-tenth of the lease payment for each full month that the space is occupied. Refund shall not include reimbursement for part of any month that the BOCES occupies the space.

EXHIBIT C
PAYMENT AGREEMENT
BOCES Wilber Hall

Rent Fees

Yearly Payment 2133 sq. ft. @ \$9.00	<u>\$19,107.00</u>	Due July 1 & every month there after
Monthly Payment	<u>\$1,592.25</u>	
Total Cost (X 12 months)	19,107.00	

Telephone Network Installation

Fees:	(billed separately)
2 line phone -	\$95.00
6 line phone -	\$310.00
8 line phone -	\$310.00
Voicemail Installation Fee per mailbox	\$10.00

**Monthly Recurring Charges
(MRC's):**

2 line phone -	\$7.00
6 line phone -	\$12.50
8 line phone	\$12.50
Line Charge per phone -	\$30.00
Voicemail per mailbox -	\$5.00

Network Fees

Network Device connection fee per device annually	\$150.00
User connection fee each	\$5.00

Checks should be made payable to "SUNY College at Oswego".

Payment is based on use of the areas designated in EXHIBIT B.

All payments must postmarked or received by the dates outlined in EXHIBIT C of the attached permit. A late payment fee of 1.5% per month or part thereof will be assessed on all late payments

Please note: Campus Technology Services Department is the College's network and telephone coordinator. CTS must be used for all network technical and telecommunications needs. This will be at an additional cost to the Permittee should changes or upgrades be required and is not included in this Permit.

Policy on Acceptable Use of Data and Information Systems

Approved July 2010

Unless otherwise specifically detailed in writing, all College owned or controlled information technology resources (computers, networks, servers and other devices) and all data contained in any College owned or controlled information system (Banner, Adirondack, Email, and other systems) is property of the College and exists expressly for the purpose of educational use and legitimate College-related business. Any other use of these resources or systems or release of data contained in them is prohibited. Employees are expected to comply with this policy and the use of any system is considered an acknowledgement they will do so. Students are required to affirm their intent to comply with the student code of conduct prior to being given access to these systems. Employee violations of this policy may lead to disciplinary action in accordance with applicable collective bargaining agreements and SUNY and New York State policies. Student violations of this policy may lead to disciplinary charges as described in the Code of Student Rights, Responsibilities and Conduct. Misuse of these resources or systems or the data contained in them may also subject employees and students to prosecution consistent with New York State Law. SUNY Oswego reserves the right to revoke an individual's access to any and all information systems or data.

SUNY Oswego Acceptable Use of Data and Information Systems Policy

Requirements and Procedures for Compliance

Approved July 2010

1. The College's network provides data and services in support of its educational mission. It is the responsibility of each member of the campus community to use these resources appropriately and in compliance with all campus policies and local, state, and federal laws and regulations. Access is a privilege that can be revoked due to misuse. By connecting to the campus network, users agree to the terms and conditions of the Acceptable Use of Data and Information Systems Policy as well as the policies in the Faculty and Professional Staff Handbook and the Student Handbook. The College will make every reasonable effort to protect the privacy and security of user data. The College reserves the right to exam user data in resolving computer or network malfunctions, investigating information security incidents, or responding to disciplinary or legal actions involving a user.
2. Users who administer computers on the campus network that are used as servers have the additional responsibility to respond to any use of their server(s) that is in violation of the Acceptable Use of Data and Information Systems Policy. Server administrators must take steps to prevent recurrence of such violations and report these violations to Campus Technology Services (CTS) Technology Support Center. Additionally, server administrators must fully cooperate with campus, local, state, and federal civil and criminal authorities investigating complaints of abuse of network services (e.g., by installing monitoring and tracking software, providing access to activity logs, etc.).
3. Campus units and individuals who configure computing systems to provide information retrieval services to the public at large must do so in a manner consistent with the College's mission. For any such services provided through the campus network the College's name must not be used in ways that suggest or imply endorsement of other organizations, their products, or services.
4. The campus network is a shared resource. Excessive use of network resources which inhibits or interferes with the use of the network by others is not permitted. Any person operating a network-intensive application, a defective computer, or other network-connected device which overloads the network will be notified and steps will be taken to protect the overall network. This may

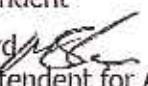
include disconnecting the offending system from the network until the problem is resolved. If the condition is an imminent hazard to the campus network or disrupts the activities of others, the offending system or the section of the network to which it is attached may be disconnected without prior notice.

5. The campus network may not be used for any illegal activities. Any receipt, transmission or retransmission of software or data must observe copyright laws, license restrictions, and College policies. Illegal activities include, but are not limited to, file-sharing in violation of the Digital Millennium Copyright Act (DMCA) and denial of service attacks.
6. Campus network resources may not be used to defame, harass, intimidate or threaten. College harassment policies cover all uses of the campus network including e-mail correspondence, distribution lists, and web pages.
7. A user may not view, copy, alter or destroy any data, or connect to a host on the network without explicit permission of the owner.
8. Campus network services, equipment, wiring or jacks may not be altered, removed, or extended beyond the location of their intended use.
9. The campus network may not be used to provide access to campus information systems for purposes other than those that are in support of the College's mission.
10. Access to the campus network may not be resold or otherwise provided to anyone not formally affiliated with the College unless prior written permission is obtained from Campus Technology Services.
11. College owned or controlled network resources, such as Penfield Library's digital resources and databases, may not be retransmitted outside of the College community.
12. Users may not forge or otherwise misrepresent another's identity through any form of communication.
13. The campus network may not be used to circumvent protection schemes or exercise security loopholes in any computer or network component.
14. The campus network may not be used for commercial or profit-making enterprises, except for those activities officially sanctioned by the College.
15. Violations of the Acceptable Use of Data and Information Systems Policy will be adjudicated by the Campus Technology Services or other appropriate campus administrative units. Violations of local, state and federal law will be referred to the appropriate authorities. Violations of these regulations may result in judicial sanctions as prescribed by the Code of Student Rights, Responsibility and Conduct such as:
 - a. Loss of access privileges
 - b. Monetary reimbursement to the College or other appropriate sources
 - c. Reassignment or removal from campus housing and/or the College
 - d. Prosecution under applicable civil or criminal laws



INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd 
Assistant Superintendent for Administrative Services

SUBJECT: Audit Committee Meeting Minutes for Board Members

DATE: 11/03/2015

CC:

In accordance with the Charter of the Audit Committee, for inclusion in the Board packet as an informational item, please find attached a copy of the minutes from the Audit Committee meeting held on October 21, 2015. The minutes outline the discussions and the general business that was conducted in this meeting.

If there are any questions, please do not hesitate to contact me or the Board members serving on the Audit Committee.

Thank you.

MJS:mak

Enclosure

Minutes

Audit Committee Meeting
October 21, 2015
5:00 p.m.

Present: Casey Brouse
Michael Egan
Jeff Grimshaw
Gregory Muench
Michael Sheperd
Mike Debadts, CPA

Absent: Morris Sorbello

Call to order 5:10 p.m.

I. Review Results of 2015 Single Audit Report – Mike Debadts, CPA

Mike Debadts highlighted Page 4 of the audit and discussed individual grant programs and dollars associated with each.

He also reviewed Page 6 and noted that there were no significant deficiencies or material weaknesses. Oswego County BOCES is also classified as a low risk auditee.

Mike Egan noted a typo in the date – October 51, needs to be changed to October 5. Mike Debadts said he would correct and forward a revised copy.

Resolution to Recommend Acceptance of the 2015 Single Audit Report:

It was,

Moved by Jeff Grimshaw, seconded by Mike Egan, that the following recommendation be presented to the Board:

BE IT RESOLVED, that the Oswego County BOCES Audit Committee hereby recommends that the BOCES Board of Education accepts the Single Audit Report Financial Report submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2015.

Vote on the motion: Ayes 4, Nays 0, motion carried.

II. Review Results of Extraclassroom Activity Funds Financial Report – Mike Debadts, CPA

Mike Debadts highlighted "Qualified Opinion" due to there being limited controls over cash receipts. Involvement of many students and staff cause this to be a higher risk area and this is a pretty standard designation by auditors for this area.

He then reviewed Page 3 – List of clubs and total activities for each and discussed Findings commenting that this was one of the cleanest reports they've seen in schools.

Resolution to Recommend Acceptance of the 2015 Extraclassroom Activity Funds Financial Report and the Administrative Responses/Action Plan:

It was,

Moved by Casey Brouse, seconded by Mike Egan, that the following recommendation be presented to the Board:

BE IT RESOLVED, that the Oswego County BOCES Audit Committee hereby recommends that the BOCES Board of Education accepts the 2015 Extraclassroom Activity Funds Financial Report submitted by Raymond F. Wager, CPA, P.C., and the Administrative Responses/Action Plan.

Vote on the motion: Ayes 4, Nays 0, motion carried.

III. Review of Minutes of the October 5, 2015 Meeting

The Committee reviewed the minutes of the prior meeting.

Resolution to Approve Minutes of October 5, 2015 Audit Committee Meeting

It was,

Moved by Jeff Grimschaw, seconded by Greg Muench, that the minutes of the October 5, 2015 be approved:

BE IT RESOLVED, that the Oswego County BOCES Audit Committee hereby approves the minutes of the October 5, 2015 Audit Committee Meeting.

Vote on the motion: Ayes 4, Nays 0, motion carried.

IV. Office of the State Comptroller's Audit Update

Mike Sheperd shared that the Comptroller contacted and set meeting for October 28, 2015, and that he will keep the Committee updated as needed throughout the process.

V. Schedule Next Meeting

The next meeting is anticipated for June 2016 to kick-off the 2015-16 external audit process.

VI. Meeting adjournment

It was,


Moved by Casey Brouse, seconded by Mike Egan, that the Audit Committee meeting be adjourned.

Vote on the motion: Ayes 4, Nays 0, motion carried.

Meeting was adjourned at 5:25 p.m.

Center for Instruction, Technology & Innovation
MEMORANDUM

TO: Citi Board of Education
Chris Todd

FROM: Mark LaFountain 
Asst. Supt. for Personnel

DATE: November 13, 2015

RE: **Cover Memo for November 18, 2015 Personnel Report**

The following appointments will be on the personnel report for the November 18 Board agenda:

Exceptional Education

Stephanie Macro-Zwolinski's appointment as a Teacher of Deaf Education has been increased to 100 percent effective November 9, 2015.

Kim McPherson has been hired as a Senior Typist to replace Susan Horton who retired. Civil Service recently reclassified this position to more closely match the duties of the position.

Jaclyn Sherwood is being appointed as a Teacher of the Visually Impaired effective December 7, 2015.

Migrant Education

Josue Canales has been appointed as a part-time Migrant Tutor.

Operations & Maintenance

Carolyn Kelley is being appointed as a Head Custodian effective December 7, 2015. We have been trying to fill this position for quite some time.

Please contact me prior to the Board meeting if you have any questions or concerns.

ML/lb

**Board of Education
Personnel Report
November 18, 2015**

Resignation							
Name	Program	Position	Effective Date				
Cooper, Morgan	Exceptional Education	Teaching Assistant/Interpreter	12/5/2015				
Retirement							
Name	Program	Position	Effective Date				
Rosenbaum, Robin	Exceptional Education	Teacher	1/5/2016				
Tenure							
Name	Program	Position	Effective Date				
Halsey, Justin	Alternative Education	Math Teacher	2/3/2016				
Appointments							
Program	Name	Position	Type Appt.	Salary	Eff. Date	End Date	Comments
Alternative Education	Perth, Helen	Teacher Mentor	Reapp	\$809.00/yr	09/01/2015	06/30/2016	Mentor for Segun Morse
Exceptional Education	McPherson, Kim	Senior Typist	Reapp Prob	\$15.03/hr	11/09/2015	11/09/2016	
Instructional Support Services	Clark-Mayo, Kathryn	Coordinator NYSAA Trainer	Reapp	\$40.00/hr	11/01/2015	06/30/2016	as per timesheet
Migrant Education	Canales, Josue	Migrant Tutor	Temp	\$14.00/hr	11/04/2015	06/30/2016	0-19 hrs/wk as per timesheet
Operations & Maintenance	Kotcy, Carolyn	Head Custodian	Prob	\$40,000/yr	12/07/2015	12/07/2016	to be prorated from 12/7/2015
Workstudy	Student # 59	Workstudy Student	Reapp	\$2.35/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 60	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 61	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 62	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 63	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 64	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 65	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 66	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 67	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 68	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 69	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 70	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 71	Workstudy Student	Reapp	\$2.35/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 72	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 73	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 74	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 75	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 76	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 77	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 78	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 79	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 80	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 81	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 82	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 83	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 84	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 85	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 86	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 87	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 88	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 89	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 90	Workstudy Student	Reapp	\$2.35/hr	09/08/2015	06/30/2016	as per timesheet
	Student # 91	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 92	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 93	Workstudy Student	Reapp	\$2.35/hr	10/14/2015	06/30/2016	as per timesheet
	Student # 94	Workstudy Student	Reapp	\$1.75/hr	10/01/2015	06/30/2016	as per timesheet
	Student # 95	Workstudy Student	Reapp	\$1.75/hr	09/08/2015	06/30/2016	as per timesheet
Probationary Appointments							
Program	Name	Position	Type Appt.	Salary	Eff. Date	End Date	Comments
Exceptional Education	Macio Swolinski, Stephanie	Teacher of Deaf Education	Reapp Prob	\$55,788.00/yr	11/09/2015	11/09/2017	increased to 100% & prorated from 11/9/15
	Sherwood, Jaclyn	Teacher of the Visually Impaired	Prob	\$55,280.00/yr	12/07/2015	12/07/2019	to be prorated from 12/7/15
Substitutes							
Career & Technical Education							
Dupree, Roseangela	\$80.95/day; \$10.20/hr; \$8.93/hr						
Wood, George	\$292.80/day						
Exceptional Education							
Sawyer, Amanda	\$91.98/day; \$10.20/hr; \$10.75/hr						
Operations & Maintenance							
Davis, Suzanne	\$8.93/hr						

Points of Pride due on 11/1/15

What accomplishments or work would you like to share out with the ISS Department and the CiTi Board of Education?

Director of ISS	
Iraina	<p>CIC has decided to focus their work on RtI/AIS K-12. Throughout the year we will study this topic in depth and recommend direction for the county.</p> <p>Directors of Technology have aligned their meetings to CIC so that we can share agenda items and better model the idea of the true integration of technology into the instructional process.</p> <p>Roseann and I presented on the Diagnostic Tool for School and District Effectiveness and the APPR to the Statewide Professional Development Framework.</p>

Distance Learning	
Melissa	
Elaine	

ITS: Model Schools	<p>Made the common training agenda for Screencasting</p> <p>Worked on a solution for our Itinerant Audit Tool (via the State)</p>
Peri	<p>Attended the NYSMS Meeting</p> <p>Discussed SSBA at the CIC/DoT meeting</p> <p>Met with teachers at Mexico & Oswego</p> <p>Assisted at the three Phoenix Tech Summit Days</p> <p>Conducted 3 workshops for Oswego</p> <p>Presented at Math Networks for K-2, 3-5, and 6-8; K-8 and HS Lit Networks; and LOTE Network</p> <p>Co-facilitated Oswego's Technology Committee Meeting</p> <p>Attended SSBA Webinar</p> <p>Finished Adaptive Schools Training</p>
Nancy	<p>Along with Mexico Academy's Blended Learning Teachers I attended the NYS School Board Association's annual conference to showcase the Blended Learning Model we created and have been delivering for 3 years. It was well received and a few schools have asked to come for a visit.</p>

	<p>Continue to support teachers with a variety of instructional technology tools and strategies. My first tAb (Technology Academic Bookmark) was shared with Mexico and APW a few weeks ago and I am currently creating another one for November. The bookmarks have helped to engage teachers with innovative ideas to use in their classrooms. They have also encouraged grade-level and department-specific teachers to ask for small group instruction on tools they can all use across the board. Soon, I will be working with the Special Education teachers at APW on using various formative assessment applications in their rooms to engage students and collect data for DDI. I have invited Mary Jo Hart to attend as she is working with these teachers as well. Continue to offer after school workshops as well as supporting teachers with new initiatives within their schools. Both Mexico and APW are looking into TurnItIn, and currently I am facilitating a pilot with Mexico HS and looking to introduce a pilot with APW HS.</p>
Dan	<p>Successful deployment/implementation of Office 365 for ISS. DO and Business office coming in November Phoenix: Tech Summit each Thursday during October</p>
Lynn	<ul style="list-style-type: none"> Continued support for Flipped and Blended teachers in Phoenix and Mexico Held morning workshop sessions in each of the Mexico Elementary buildings that have been very successful and have generated more interest in technology in the classroom Attended the 1st grade and Kindergarten PLC meetings in Mexico to provide a solid and integrated team of support with Mexico's Instructional Specialists In Phoenix, we held a Tech Summit for each building during which we were able to work 1 on 1 with both Flipped and non-flipped teachers to provide new instructional technologies and support Held 2 1/2 days PD sessions for Phoenix flipped teachers Began classroom walk-throughs for data collection to track flipped learning and student engagement
Brad	<p>Attended NYSCATE/Wildwood Technology in Special Education Summit (Wildwood School, Schenectady NY 10/24). Facilitated TouchCast video projects for volcano research in 6th grade at Mexico Middle School; trained teachers who then trained students to create collaborative video projects demonstrating specific volcano expertise. Helped introduce Plickers into "non-flipped" classrooms in Phoenix to promote student engagement, formative assessment and data collection.</p>

SEIS	<ul style="list-style-type: none"> Attended DTSDE Review training to assist in State-led and District-Led reviews Attended SEIS Statewides; the focus was on Literacy
Tracy	<ul style="list-style-type: none"> Assisted with LAP Reviews at G Ray Bodley HS, Fulton and Fulton Jr High School
Mary Jo	<ul style="list-style-type: none"> Central Square requested on-going professional development for their monitors based on the positive feedback from training provided in

September

School Improvement	
Liane	<ul style="list-style-type: none"> Completed a 2 day round of roll out of the Social Studies Toolkit Organized and delivered 4 LinkIt Roadshow presentations in collaboration with LinkIt and Barb Attended the Phoenix PDC meeting Participated in LAP Reviews in Fulton at the High School, Junior High and Fairgrieve Presented a follow up day for teachers who attended the summer 4 day social studies workshop Co-facilitated the Poverty Simulation at Central Square High School
Barb	<ul style="list-style-type: none"> County-wide training in Social Studies Framework (2 days) Data Team Meeting training in the Data Action Model - Mexico CSD Participated in Pulaski LAP Review multi-day LinkIt Roadshow - Fulton, CS, Hannibal, Oswego Sandy Creek CDEP and Steering committee meetings Facilitated 14 data meetings at Mexico MS training in the Data Action Model Conducted small group and 1:1 LinkIt training for district users Facilitated data training at Hannibal CS Attended DATAG, Albany Facilitated Vocabulary Workshop - 2 days - Mexico MS Facilitated LOTE Teacher Network meeting full day 2 day training in Statewide BOCES SS development Facilitated Poverty simulation for Central Square (over 100 participants)
Suzanne	

Arts and Ed	
Will	

SLS	
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Marla	
Elaine	

CTE	
Marla	<ul style="list-style-type: none"> • A collaborative effort between the students of Construction Technology, HERO and Project Explore. The students deconstructed Box Lacrosse dasher boards at the 481 School. Riggers and operators from HERO loaded and transported the dasher boards to Fort Ontario for reconstruction. All three classes helped in the reconstruction phase. • Digital Media working with the Weston T. Hyde Foundation in order to create and a build corporate identity and letterhead. • Donations from Lowes • Donations from Northern Companies • Lisa Prye and Kathy Finnerty have been selected to represent New York State in the planning of the 30th Annual High Schools That Work Staff Development Conference, set for July 13-16, 2016 in Louisville, KY. The planning is scheduled to for Saturday, October 3 and Sunday, October 4, 2015, at the Galt House, 140 North Fourth Street, Louisville, KY 40202. • Auto Body students participated in a Field Trip to Alan Byer Collision Center • Construction Technology students worked on and at CiTi's open house. Work is also underway on 2 tiny houses • Culinary Arts <ul style="list-style-type: none"> ○ Senator Ritchie luncheon-Jefferson ○ Staff Lunches-sandwiches and salads ○ Culinary Institute of America presentation ○ Johnson and Wales presentation ○ Open House student demonstrations • Public Safety - rappelling at Scriba Fire Barn. • Public Safety – "Auditorium Raise" on campus with Mexico FD which is a team building exercise building on trust and relying on fellow classmates. • Cosmetology - Alumni (graduated June 2015) stop in and share with us how hard she has been working on the set for the not yet released 'Honey Bee' horror movie. She worked alongside the director and makeup artist doing stage makeup. If you look up the credits for the movie you will see that Makayla Carson is listed under makeup design.

Alternative	
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Programs	
Ron	<p>Credit - Accrual (The CiTi-SUNY Partnership)</p> <ul style="list-style-type: none"> • Literacy Instruction and Support by Dr. Sharon Kane - September presented on banned books (looked at all the books in the common core that were once banned) and October presented on National Book awards. We have joined her and her literacy class and are reading the top five books in the young adult literature category and we will make our recommendation for the top book on the national blog by November 17th. She also presented on Edgar Allen Poe and the students got to pick a haunted story. • Project Smart - Yoga instructor every other week for the entire school year • College tutors for all subject areas, supported by professors on the campus • Rice Creek visitation, tour of facilities and lab preparation -our goal is to sit in college science labs with biology this Fall and participate with Earth Science in the Spring • Students learned to ride the Centro bus and determine the schedule • College facility visits of the planetarium, ice skating rink, technology lab <p>Bridges to Success</p> <ul style="list-style-type: none"> • Sean Milligan from National Guard came out to the program - a link to the story is included • http://oswegocountytoday.com/bridges-to-success-provides-alternative-learning-environment-for-students/ • Wellness Wednesday - students made their own healthy smoothies and they had spaghetti squash for their healthy lunch. • Shelby the therapy dog comes on Thursdays and everyone has taken to her and enjoys her visits. • First student of the Month - James Beach - he won a lunch of his choice with two staff members of his choice. • School store was opened in October and students can earn tickets by being safe, responsible and respectful.

Exceptional Education	
Jim	<p><u>Class Activities/Field Trips</u></p> <ul style="list-style-type: none"> • Appledale Farms – October 2 – 1 class • College Fair at CCC – October 22 – 1 class • Fort Ontario – community service project – October 26, 27, and 28 – 1 class • Navarino Orchard – October 8 – 3 classes • Salmon River Fish Hatchery – October 16 – 2 classes <p><u>Staff Development</u></p> <ul style="list-style-type: none"> • Autism, Asperger's, Sensory, & ADHD in Children and Adolescents –

October 20 – 2 staff attended

- BOCES Direct Users Group meeting – October 22 – 5 staff attended
- DASA – Dignity for All Students Act: Required training for Certification/Licensure – October 13 – 1 staff attended
- Dr. Temple Grandin: Reflections on Autism – October 29 – 8 staff attended
- Guidance Direct webinar – October 6 – 5 staff attended
- IIRP Restorative Practices World Conference – October 24, 25, 26, 27, & 28 – 4 staff attended
- Initial Lead Evaluator Certification training – October 22 – 1 staff attended
- New York State Deaf-Blind Collaborative: Deaf-Blind Advisors – October 23, 24, & 25 – 1 staff attended
- NYSUT Conflict Management – October 27 – 1 staff attended
- PBL 101 Part "A" – October 1 & 2 , and 26 – 2 staff attended, and 1 staff attended
- PBL 101 Part "B" – October 26 & 27 – 3 staff attended
- School Avoidance and Anxiety: Practical Strategies that Work – October 29 – 1 staff attended
- Transition in the IEP – October 9 – 6 staff attended
- Zoom Text – October 26 – 3 staff attended

Other

- Administrative coverage on Campus and at Maroun Elementary.
- Budget development.
- Continue to work with TST BOCES – audiology services needed in that neck of the woods.
- Furniture inventory on Campus.
- Interviews – Audiology Doctoral Intern, Senior Typist, and TVI.
- Meetings – Community Services Board (monthly), CSE Advisory Council (monthly), Exceptional Education Administrative Team Meeting (weekly), Leadership Meeting (monthly), and Superintendent's Sub-Committee Meeting (monthly).
- Open House – Campus and 4th Street.
- Other meetings – BOCES Directors of Special Education meeting, Chromebook/Dell option for 1:1 device for 16-17 school year meeting, Extra-Classroom Audit Findings & Generation of Responses and Action Plan meeting, Graduation 2016 meeting, Itinerant Service tracking meeting, Stipend meetings.
- Principal of Student Programs – Exceptional Education assignment. Worked with Roseann to post position and review applications.
- Schools representative for Emergency Management drill on October 20.
- Services Directory 2016-17.
- Superintendent's Conference Day – October 9. Arrange for staff development opportunities and notify staff of offerings.